



J-1 WORK AND TRAVEL PROGRAM

JOB OFFER AGREEMENT FORM

Exchange Visitor ID number

HOST ENTITY INFORMATION

Host Entity Name: Landrys Downtown Aquarium - Houston
Site of Activity Address: 410 Bagby St, Houston, TX, 77002, United States

JOB INFORMATION

Job Title Server
Start date - Earliest 2025-05-20 Latest 2025-06-10
End date - Earliest 2025-08-30 Latest 2025-09-05
Guaranteed salary/wage per hour before deductions 7.25 \$ per hour
Estimated tips \$2.13/hr + tips; participants will be guaranteed a minimum of \$7.25/hour, POTENTIAL of \$15.00/hr
Average hours per week Average of 32 hours per week
Required Interviews Sponsor Interview

HOUSING INFORMATION

Housing Model Participant arranged

EXCHANGE VISITOR SECTION

Table with 2 columns: Exchange Visitor Printed Name, Date of birth, Program Start Date, Program End Date, Signature, Date

Sponsor or agency representative name

I confirm that I have read, understood, and agreed to the conditions outlined in this job offer. I agree to adhere to all Alliance Abroad and Department of State program rules regarding employment and program participation...

Section 1

HOST ENTITY INFORMATION

Table with 2 columns: Entity name, Description, Web site, Primary contact name

Title	General Manager
Phone 1	(713) 223-3474
Email	WBroussard@ldry.com

## Section 2

### DETAILED JOB INFORMATION

Site of Activity address	410 Bagby St, Houston, TX, 77002, United States
Job Title	Server
Special requirements	<p>Please note that you must secure your own housing prior to arrival. See participant housing section.</p> <p>Must be able to work outside all day in the sun and Stand for long period of time during the shift.</p> <p>Participants must work until at least the earliest end date on their job offer. Participants will not be permitted to end work early to travel.</p> <p>Participants must show receipt that they have applied for their Social Security number within 4 weeks of arrival or they will receive limited hours.</p> <p>Participants are not allowed to ask off during the first 2 weeks and last 2 weeks of their program dates.</p> <p>Participants will be working minimum 5 days a week.</p>
Position details and description	<p>Job Duties and Responsibilities</p> <p>Specific duties may include but are not limited to any combination of the following:</p> <ul style="list-style-type: none"> <li>- Knows all specials on a shift by shift basis as well as all liquor, beer, and wine products and all menu items and desserts.</li> <li>- Present menu, answer questions, and make suggestions regarding food and service.</li> <li>- Write order on check and relay customer's order to kitchen to be filled.</li> <li>- Place food servings on plates and trays according to orders or instructions.</li> <li>- Garnishes and decorates dishes prior to serving and is the last quality check on food.</li> <li>- Monitor food distribution, ensuring that orders are delivered to the correct recipients.</li> <li>- Ladles soup, tosses salads, portions pies and desserts, brews coffee, and performs other services as determined by establishment's size and practices.</li> <li>- Observes diners to respond to any additional requests and determines when meal has been completed.</li> <li>- Totals bill and accepts payment.</li> <li>- Pre-bus (clean) other tables as well as your own, including dirty plates, glassware, condiments, trash, ashtrays, and flatware.</li> <li>- Stock service stations with items such as ice, napkins, and straws.</li> <li>- Clean and sterilize dishes, kitchen utensils, equipment, and facilities.</li> <li>- Assists the hosts at the door and with seating when you are not busy.</li> <li>- Check the IDs of customers to verify that they are of legal drinking age.</li> <li>- Maintain proper grooming and uniform standards</li> <li>- Follows the safety rules provided in the Safety Program found in the employee Orientation</li> <li>- Manual and reports any safety hazards to management immediately.</li> <li>- Complete additional duties as assigned by supervisor</li> </ul>
Department	Food and Beverage
Work schedule Shifts may vary; Hours may be reduced depending on business needs, weather, economic situations, your performance, sick time and other circumstances.	<p><i>Varies anywhere from 10:00 am to midnight</i></p> <p><i>Fixed schedule may not be available and MUST be able to work weekends and holidays.</i></p>

Average hours per week	Average of 32 hours per week
Guaranteed salary/wage per hour before deductions Employers must lawfully abide by their state and local minimum wage laws for tipped and non-tipped positions. As minimum wage increases annually, even if it is in the middle of a J-1 Summer Work Travel program, employers must follow their state minimum wage laws and increase pay for any employees who's wages do not meet the new state minimum. Participants should be compensated the higher of federal, state or local minimum wage. If an employee's tips combined with their hourly wage do not meet the minimum wage requirement, the employer must make up the difference.	\$7.25
Is Overtime available	No
Required skills	Be in good physical and mental condition. Ability to bend, push and pull up to 65kg repeatedly. Ability to lift and carry up to 35kg repeatedly. Ability to stand and walk fast on your feet up to 10 hours per day during the 10-12 hour shifts. Be tolerant to frequent contact with dust, food and cleaning chemicals.
English level	Excellent
Supervisor	Smith, Michael

### Section 3

#### POSITION REQUIREMENTS

Grooming	
Grooming standards	<p><b>ALL EMPLOYEES:</b></p> <ul style="list-style-type: none"> <li>• Hair should be neat and clean at all times.</li> <li>• No unnatural, extreme hair colors or hairstyles are allowed.</li> <li>• Hair that is below shoulder length must be tied back and off the shoulders.</li> <li>• Make-up should be natural and should not be excessive.</li> <li>• Beards, van dykes, sideburns and goatees are acceptable as long as they are closely groomed and professional. However, sideburns must be above the earlobe. (Important note: you may not grow facial hair while working, but only on your time off or vacation.)</li> <li>• Tattoos are acceptable except for neck/face tattoos.</li> <li>• A simple stud nose ring is allowed.</li> <li>• Fingernails should be cleaned and trimmed, excessive lengths not permitted. Fingernail polish should be clear or compliment skin tone; nail art or nail jewelry is not acceptable. (KITCHEN CREWMEMBERS may only wear fingernail polish if allowed by state/local health department regulations.)</li> <li>• Use of deodorant is required. Cologne and perfumes are not permitted while at work.</li> </ul> <p>Appearance and hygiene for all Crewmembers must meet all federal, state, and local laws or customs as well as Company standards. It is important to the health and safety of the Guests and Crewmembers of Aquarium that these standards are followed.</p>
Dress code	<ul style="list-style-type: none"> <li>• Server - Black long-sleeved button up shirt with spread collar must be wrinkle free. Top button must be un-buttoned. Pockets are not to be used to hold pens, napkins, or any other items.</li> <li>• Busser/Service Bartender (only those working out of guest site) – black polo style shirt with no logo. Pockets are not to be used to hold pens, napkins, or any other items. Top button must be un-buttoned.</li> <li>• Black crew neck t-shirt (short sleeved, with no logo) must be worn under the shirt.</li> <li>• Shirts should always be tucked in the pants.</li> <li>• Black pants with belt loops. The pants cannot have frayed edges or touch the ground. The following fabrics/styles are not acceptable: 100% cotton, denim, corduroy, linen,</li> </ul>

	<p>textured, fleece (sweat pant material), balloon or patch pockets, cargo, baggies, bell bottoms, stretch, or hip-huggers.</p> <ul style="list-style-type: none"> <li>• Black belt (Large buckles or ornamentation are not allowed).</li> <li>• Dress black, polishable, non-skid/slip-resistant shoes, should be polished and in good condition – no silver or gold eyelets. Flat or low-heeled shoes (no more than 1½ inch tall) with closed toes and heels are mandatory. "Doc Marten's", tennis shoes or clogs are not acceptable. Wear plain black socks or hosiery.</li> </ul>
Uniform provided?	No
Cost to Exchange Visitor	\$20-\$70
When is uniform fee due	Depends on what student brings and what they need to purchase when they arrive
Screening	
Host Entity will require a drug test	No
Host Entity will provide the drug test	yes
Description of drug screening policy	Employees may be tested if there is a reasonable cause. If participant fails drug test at any time, participant may be fired.
Will Exchange Visitors incur a cost for screening	No
Cost to Exchange Visitors (if applicable)	none
When is screening fee due	none
Payment	
Payment schedule	bi_weekly
Allowances, bonuses, and/or incentives	Staff members receive discounted admission to the park and discounts at all Landry's restaurants- cost \$9.80 per pay period
Estimated tips	\$2.13/hr + tips; participants will be guaranteed a minimum of \$7.25/hour, POTENTIAL of \$15.00/hr
Description	Hours may be limited during the rainy days and strong wind days.
Training / Orientation	
Host Entity provides training/orientation	Yes
Description	Participants should be expected to be in training for at least 7 days Length of Training/Orientation
Will Exchange Visitors be paid during training/orientation	Yes
Length of training/orientation	Up to 7 days.
Will Exchange Visitors incur a cost for training/orientation	No

#### Section 4

## HOUSING INFORMATION

If company provided housing or temporary housing is not offered, Exchange Visitors will need to secure housing after they have accepted the job offer.

Does Host Entity provide temporary housing?	No
Cost of temporary housing	company doesn't provide housing

### *Housing Lead 1*

Housing model	Participant arranged
Gender requirement	Any
Housing type	Apartment
Housing name	Bayou Park Apartments
Address	4400 Memorial Drive, Houston, TX, 77007
E-mail	<a href="https://www.bayouparkhouston.com/contact">https://www.bayouparkhouston.com/contact</a>
Phone	(281) 602-8744
Web Address	<a href="https://www.bayouparkhouston.com/">https://www.bayouparkhouston.com/</a>
Housing cost	1500.0
How often is rent due?	Per month
Is weekly cost/rent payroll deducted?	No
Housing deposit	1500.0
Is housing deposit payroll deducted?	No
Is deposit refundable	Yes
Deposit refund policy	Yes
Can housing be co-ed	No
Is renters insurance required	No
Housing amenities	Gated Community, Two Swimming Pools, Sundeck, HUGE 24hr Fitness Center
Description	<p>At Bayou Park, we work to keep your new home tailor-made to your personal sense of comfort. Have a detailed look at our many wonderful amenities. We can promise that our excellent community services will ensure that you'll always have what you need here at Bayou Park Apartments!</p> <p>UNFURNISHED APARTMENTS</p> <p>SHORT TERM LEASE AVAILABLE: FIRST COME FIRST SERVED</p> <p>Please contact housing directly to confirm pricing; pricing listed above is subject to change without notice and cannot be guaranteed.</p>

Number of beds per room	2
Exchange Visitors per room	2
Bathrooms per property	1
Bedding and towels	No
Kitchen facilities	Kitchen available in each unit.
Additional items must bring	Must provide BED, Kitchen cooking utensils, bed sheets, cleaning supplies
Included in cost	** PRICES ARE SUBJECT TO CHANGE, check prices before booking.  \$1500 can be shared among roommates. If 4 people living together, the cost is \$375+ utilities.
Administration fee	150.0
Housing deposit due	Due upon arrival *** BEFORE BOOKING CHECK HOUSING PRICES: PRICES MAY INCREASE**  \$1500 Shared by 4 persons \$375 per person
Housing deposit refundable	Yes
Further information on housing refund policy	Fully refundable deposit, provided the room is returned in the original clean and undamaged condition it was received in.  *Before booking check website for updated policy
Lease required	No
Length of lease	4 Months

## Section 5

### ARRIVAL INSTRUCTIONS

Alliance Abroad provides Orientation to all Exchange Visitors either in the Exchange Visitors home country or in the United States. If Exchange Visitors attend Orientation in their home country, they will travel directly to the Host Entity upon arrival. If Exchange Visitors attend Orientation in the U.S., they will travel to the Host Entity after Orientation is completed.

Closest port of entry airport	IAH - George Bush Intercontinental/Houston (Houston, TX)
Nearest airport to site of activity	IAH - George Bush Intercontinental/Houston (Houston, TX)
Airport/bus/train pickup provided	No
General arrival instructions	Participants are required to contact Wade Broussard at wbroussard@ldry.com at least 2 weeks BEFORE they arrive to the United States in order to provide the Host Company with their arrival information.  Once you fly into George Bush Intercontinental Airport you can take a shuttle from the airport to your housing in Houston. The following website will provide the various

	<p>options on how to arrange airport transfer and please book one prior to arrival.</p> <p>Ground Transportation, you can book your airport transportation:  <a href="https://www.fly2houston.com/iah/ground-transportation">https://www.fly2houston.com/iah/ground-transportation</a></p> <p>If you are unable to check into your housing or arrive late, please make arrangements to check into a nearby hotel until morning.</p> <p>Nearby Houston Airport - approx \$89/night:  Airway Inn  2221 Greens Road  Houston, TX 77032  (281) 443-9922  <a href="https://www.usamotels.top/airway-inn-houston/">https://www.usamotels.top/airway-inn-houston/</a></p> <p>AAG will send more details regarding orientation and further company specific instructions closer to arrival.</p> <p>Recommended method of transportation is bus. Students may view exact busroutes via Google Maps or at <a href="http://www.ridemetro.org/">http://www.ridemetro.org/</a> Suggested route is 081 or 082.</p> <p>*Costs are subject to change - Participants are encouraged to call or visit websites for most recent rates</p>
Should Exchange Visitors contact Host Entity before arrival	Yes
Upon arrival, Exchange Visitors should report	Participant Arranged Housing Location
Phone number	(281) 796-8718
Preferred arrival days	Monday - Friday
Preferred arrival times	8.30am - 5pm

## Section 6

### ADDITIONAL INFORMATION

Social Security Information	
Address of the nearest social security office	8989 Lakes at 610 Drive Houston , TX 77054
Distance of SSO from SOA	30 min by car
Will Host Entity provide transportation to the nearest Social Security office	No
Will Host Entity help Exchange Visitors make copies of the necessary documents	Yes
Other Social Security assistance provided	AAG Outreach Coordinator can offer additional information regarding transportation

## Section 7

### POTENTIAL CULTURAL ACTIVITIES

