



J-1 WORK AND TRAVEL PROGRAM
JOB OFFER AGREEMENT FORM

Exchange Visitor ID number

HOST ENTITY INFORMATION

Host Entity Name: Chunkys Cinema Pub Manchester
Site of Activity Address: 707 Huse Rd., Manchester, NH, 03103, United States

JOB INFORMATION

Job Title Cook
Start date - Earliest 2025-05-15 **Latest** 2025-06-15
End date - Earliest 2025-08-30 **Latest** 2025-10-01
Guaranteed salary/wage per hour before deductions 16.00 \$ per hour
Estimated tips N/A
Average hours per week 32
Required Interviews Sponsor Interview, Host Interview

HOUSING INFORMATION

Housing Model Participant arranged

EXCHANGE VISITOR SECTION

Exchange Visitor Printed Name	Date of birth
Program Start Date	Program End Date
Signature	Date

Sponsor or agency representative name

I confirm that I have read, understood, and agreed to the conditions outlined in this job offer. I agree to adhere to all Geovisions and Department of State program rules regarding employment and program participation, including the Terms and Conditions which were part of my program application. If I change jobs without receiving prior permission from Geovisions, or if I violate other Geovisions rules or J-1 program regulations, Geovisions may end my program early, and I will be required to return home. I understand that if my program ends due to regulation violations it may have a negative impact on future U.S. visa applications.

Section 1

HOST ENTITY INFORMATION

Entity name	Chunkys Cinema Pub Manchester
Description	Have a seat in one of our spacious, comfortable, and UNIQUE movie theaters. Once you have chosen your seat, take a peek at our diverse movie-themed menu!
Web site	https://www.chunkys.com/movie-theater/chunkysmanchester
Primary contact name	Derek Durand
Title	Director of Operations

Department	Operations
Phone 1	603-557-5175
Email	derek.durandnh@gmail.com

Section 2

DETAILED JOB INFORMATION

Site of Activity address	707 Huse Rd., Manchester, NH, 03103, United States
Job Title	Cook
Special requirements	<ul style="list-style-type: none"> - Must be 18 years or older - Use computer functions
Position details and description	<p>Cook:</p> <p>Specific duties may include but are not limited to any combination of the following:</p> <ul style="list-style-type: none"> - Accurately and efficiently cook meats, fish, vegetables, soups and other hot food products. - Complies consistently with company standards on portion sizes, cooking methods, quality standards and kitchen rules, recipes, policies and procedures. - Prepares and portions food products prior to cooking. - Handle raw meats and maintain health and safety standards - Ensures quality of products served. - Follows proper plate presentation and garnish set up for all dishes. - Utilizes a wide range of kitchen tools and utensils, including but not limited to knives, grinders, broilers, ovens, grills, and fryers according the health and safety standards. - Performs kitchen maintenance tasks such as emptying the trash and washing dishes. - Promptly reports equipment and food quality or shortage problems to Kitchen Manager. - Maintains a clean workstation and assists with the cleaning, sanitation, and organization of kitchen and all storage areas. - Monitors inventory levels to ensure product availability. - Graciously and quickly fulfills any guest request possible. - Completes opening and closing checklists. - Stocks and maintains sufficient levels of food products at line stations to assure a smooth service period. - Completes additional duties as assigned by supervisor.
Department	Cook
<p>Work schedule</p> <p>Shifts may vary; Hours may be reduced depending on business needs, weather, economic situations, your performance, sick time and other circumstances.</p>	<p><i>Varies or a combination of:</i></p> <p>10:00 am - 16:00 pm 13:00 pm - 19:00 pm 17:00 pm - 12:00 am</p>
Average hours per week	32
<p>Guaranteed salary/wage per hour before deductions</p> <p>Employers must lawfully abide by their state and local minimum wage laws for tipped and non-tipped positions. As minimum wage increases annually, even if it is in the middle of a J-1 Summer Work Travel program, employers must follow their state</p>	\$16.00

minimum wage laws and increase pay for any employees who's wages do not meet the new state minimum. Participants should be compensated the higher of federal, state or local minimum wage. If an employee's tips combined with their hourly wage do not meet the minimum wage requirement, the employer must make up the difference.	
Is Overtime available	Yes
Overtime wage (if applicable)	1.5 x normal rate. Overtime may be offered, but is not guaranteed.
Required skills	In addition to a strong command of English, this position is physically demanding and may require: <ul style="list-style-type: none"> - Ability to receive direction and perform responsibilities in a fast-paced environment. - Ability to accept constructive criticism, especially when under pressure. - Must be able to read and follow a recipe unsupervised. - Standing and constant moving for long periods of time (up to 8 hours per shift). - Frequent bending and stooping. - Lifting up to 40lbs/18 kg. - Must possess a positive attitude and work well with other team members. - Experience preferred but not required.
English level	Good
Supervisor	Derek Durand

Section 3

POSITION REQUIREMENTS

Grooming	
Grooming standards	<ul style="list-style-type: none"> - Hat, facial hair maintained, long hair above shoulders. - Clean, neat and professional appearance.
Dress code	<ul style="list-style-type: none"> - Khaki shorts/pants (no cargo pants, leggings, short shorts or sweatpants), belt and non-slip shoes. - Apron & shirt provided <p>** If purchased in the US, approximate cost (pants and shoes) of \$50 - \$80.</p>
Uniform provided?	Yes
Cost to Exchange Visitor	0.00
When is uniform fee due	N/A
Screening	
Host Entity will require a drug test	No
Host Entity will provide the drug test	N/A
Description of drug screening policy	N/A
Will Exchange Visitors incur a cost for screening	No
Cost to Exchange Visitors (if applicable)	N/A

When is screening fee due	N/A
Payment	
Payment schedule	bi_weekly
Allowances, bonuses, and/or incentives	Weekly - monthly, free food, free Movies.
Estimated tips	N/A
Training / Orientation	
Host Entity provides training/orientation	Yes
Description	Server training provided
Will Exchange Visitors be paid during training/orientation	Yes
Length of training/orientation	4 - 5 days
Will Exchange Visitors incur a cost for training/orientation	No

Section 4

HOUSING INFORMATION

If company provided housing or temporary housing is not offered, Exchange Visitors will need to secure housing after they have accepted the job offer.

Does Host Entity provide temporary housing?	No
Duration of temporary housing	N/A
Cost of temporary housing	N/A

Housing Lead 1

Housing model	Participant arranged
Gender requirement	Any
Housing type	Apartment
Housing name	Union Street Apartment
Contact name	Derek Durand
Address	TBC, Union street, Manchester, NH, 03103
E-mail	derek.durandnh@gmail.com

Phone	603-557-5175
Housing cost	155.0
How often is rent due?	Per week
Is weekly cost/rent payroll deducted?	No
Is housing deposit payroll deducted?	No
Housing fees - additional comments	There will also be a damage waiver that needs to be signed as there was some minor damage in one of the rooms.
Is deposit refundable	Yes
Deposit refund policy	No
Can housing be co-ed	Yes
Is renters insurance required	No
Housing amenities	Basic Amentities
Distance between work site and housing	5 miles
Transportation details	Public transport
Description	2 Bedroom housing is \$2450 per month, or approx. \$155pp per week. All utilities are included and free Wi-Fi
Number of beds per room	2 - 4
Number of bedrooms	2
Exchange Visitors per property	4 - 8
Exchange Visitors per room	2 - 4
Bathrooms per property	1
Bedding and towels	No
Kitchen facilities	Mini Fridge
Additional items must bring	Warm clothing, essentials
Additional comments	Housing address will be confirmed closer to arrival. Please reach out to Derek for more information.
Housing deposit due	N/A
Housing deposit refundable	Yes
Further information on housing refund policy	N/A
Lease required	No

Further information on length of lease	N/A
Fees additional comments	There will also be a damage waiver that needs to be signed as there was some minor damage in one of the rooms.

Section 5

ARRIVAL INSTRUCTIONS

Geovisions provides Orientation to all Exchange Visitors either in the Exchange Visitors home country or in the United States. If Exchange Visitors attend Orientation in their home country, they will travel directly to the Host Entity upon arrival. If Exchange Visitors attend Orientation in the U.S., they will travel to the Host Entity after Orientation is completed.

Closest port of entry airport	Manchester-Boston Regional Airport
Nearest airport to site of activity	Manchester-Boston Regional Airport
Airport/bus/train pickup provided	Yes
General arrival instructions	<p>Please email the details of your flight arrival information to Derek Durand at derek.durandnh@gmail.com at least two (2) weeks prior to your arrival information.</p> <p>Please input the details of your visa appointment/outcome and flight information in the Participant Portal.</p> <p>Participants should contact Derek or Chris Carlin before arrival.</p> <p>Please see the below accommodation information for arrival outside of preferred days and times:</p> <p>Accommodation: Country Inn & Suites by Radisson</p> <p>Address: 250 South River Road, Bedford, NH, 03110</p> <p>Contact: (603) 709-2486</p> <p>Cost: from \$111 per night</p> <p>UberX/Lyft: from \$12 - \$18 per ride</p> <p>Costs are subject to change. Participants are encouraged to call for most recent rates.</p>
Should Exchange Visitors contact Host Entity before arrival	Yes
Upon arrival, Exchange Visitors should report	Derek Durand
Phone number	603-557-5175
Preferred arrival days	Mondays or Tuesdays
Preferred arrival times	Mornings

Section 6

ADDITIONAL INFORMATION

Social Security Information	
Address of the nearest social security office	1100 Elm st, Manchester NH
Distance of SSO from SOA	4.7 miles
Will Host Entity provide transportation to the nearest Social Security office	No
Will Host Entity help Exchange Visitors make copies of the necessary documents	No
Other Social Security assistance provided	- Assistance will be provided where necessary. - You must wait 5 - 10 days after completing your SEVIS Check In to go to the Social Security Office. GeoVisions recommends waiting 10 days for optimal success. Please be sure to bring all your required documents including the printed version of your I-94 and printed version of your DS-2019 (please note more than just these two documents are required to bring). Please contact support@geovisions.com with any questions.

Section 7

POTENTIAL CULTURAL ACTIVITIES

Currier Museum of Art, Zimmerman House Baseball, fishing,2. Walk Through the Zimmerman House, shopping, golf, trolley tours
