

# Greenheart

# Work and Travel Program - Employer Information W\_T-Summer 2025

Eagles Surf Shop dba Bargain Beachwear - NMB, MYRTLE BEACH , SC October 25, 2024

# **Employer Information**

Company Name:	Eagles Surf Shop dba Bargain Beachwear - NMB		Website:	www.EaglesBeachwear.net					
# of Employees:		Phone	Number:	843-448-0416					
Industry Name:		Fax	Number:	843-626-0155					
-	1631 MOUNTAIN HAWK DR	Email	Address:	Simona.Bukovinska@ebbcorp.com					
Primary Address:	MYRTLE BEACH , SC 29577		Status:	Employer Review					
Site of Activity:	Bargain Beachwear	Conta	ct Name:	Simona Bukovinska					
	1639 Highway 17 S Store #B5	Cont	act Title:	HR Specialist					
	North Myrtle Beach, SC 29582	Alternate	Contact:	Sherry Miller					
Site of Activity:	Bargain Beachwear 4717 HIGHWAY 17 S	Altern	ate Title:	Human Resources Manager					
	Store #B8 North Myrtle Beach, SC 29582	Alternate Phone: 843-668-3000							
Site of Activity:	Bargain Beachwear	Hiring Mana	ager Email	: hr@ebbcorp.com					
,	4307 HIGHWAY 17 S Store #B10 North Myrtle Beach, SC 29582	Participant S		: Simona.Bukovinska@ebbcorp.co m					
Site of Activity:	Bargain Beachwear 401 HIGHWAY 17 N Store #B11 North Myrtle Beach, SC 29582	-							
Site of Activity:	Bargain Beachwear 1420 HIGHWAY 17 S Store #B14 North Myrtle Beach, SC 29582	-							
			FEIN	: 57-0734114					
		Workers	Policy #	: UB-5W264686					

Workers Comp

Carrier: Travelers Indemnity Co of America

Available Jo	bs: Dese	criptions an	d Wages							
Will you acce	pt partici	pants with al	I start and e	end dates?	Y	es:	N	<b>):</b>	✓	
Earliest Sta	rt Date:	Latest Sta	rt Date:	Earliest End Date	:	Latest	End	Dat	e:	#Students:
5/1/202	25	6/10/2	025	8/25/2025		9/1	5/20	25		12
Hours:	Average	hours/week:	35			Average	ə nur day:			6
Pay Range:		High:	\$12.00/per ł	nour				Lo	ow:	\$12.00/per hour
Overtime:	Overtii	me available:	Sometimes			Overtime	hour	ly ra	te:	Not always available, however paid at time and a half of hourly wage after 40 hours worked.
Meals:	Are Mea	ls Provided?:	No				Ŀ	Expla	ain:	Not applicable
English:	Level	requirement:	Great							
			May, June,	July						
			August, Sej	otember						
	Ple	ase Explain:	Programs. T May, to Lab At times, se account for Also, partici work on tim expect to re Depending activity, is c	The employer's peak oor Day, the first wee evere weather in the temporary reduction pants who demonst e and show an enth eceive more hours p on how much busin onducting during a g	are are ns ir rate usia er w ess	ason is fro f Septemb a may imp participa e a strong astic and p veek, on a each part n week ar	om M ber. bact l nts' ł work brofe veraj icipa	emo ousir ours ethi ssior ge.	nes: s ar c, n nal a	neaning they arrive to
How often	do you pa	ay employee:	-			ekly				
Is job traini	ing requi	red?			✓	Yes		No		
lf ye	es, how lo	ong is it?			2 h	ours				
Are particip	pants pai	d for training	?		✓	Yes		No		
Are you wi	lling to hi	re couples?			✓	Yes		No		
Are you wi	Meals: Are Meals Provided?: No         English: Level requirement: Great         what month(s) can participants         bect to receive the most hours?         what month(s) can participants         what month(s) can participants         bect to receive the least hours?         Please Explain:         Please Explain:         Participants will reception of the most hours of the most hours?         August, September         Please Explain:         Participants will reception of the most hours of the most hours of the most hours of the most hours of the most hours?         Please Explain:         Participants will reception of the most hours of the most ho					Yes	✓	No		
lf ye	es, how n	nany are allo	wed in the g	group?	Not	applicabl	е			
Can partici	pants wo	rk a second	job?		✓	Yes		No		
					•	Yes		No		

Greenheart Exchange

Greenheart Exchange, 746 North LaSalle, Chicago, IL 60654 USA Tel: 312.944.2544 | Fax:312-577-0692 | Website: www.greenheart.org | Email: employer@greenheart.org

Do participants complete an additional application form upon arrival?

This position will provide you the opportunity to interact with American co-workers, customers, or members of your local community. Remember, it's up to you to make the most of your program!

Job Type:	Retail	
Job Description:	Language Level required for this posit	ion: Groat
Job Description.	Language Level required for this posit	on. Great
	JOB SUMMARY:	
		e by greeting customers, answering questions, and
	<ul> <li>Assist customers with selecting beac items.</li> </ul>	hwear, swimwear, apparel, souvenirs, and other similar
	<ul> <li>Receive and unload deliveries.</li> </ul>	
	store shelves.	tems or store shelves. Sort and stock products onto
		e store, such as monitoring fitting rooms, boxing ore cleanliness and facility maintenance.
	<ul> <li>Process sales transactions using cas credit, or debit cards for items purchas</li> </ul>	sh register machines. Receive payments by cash, check, sed. Issue change and receipts to customers. onsibilities; participants may be asked to perform sor.
	* Clean the store, including the genera	al sales area and the store bathrooms.
		here are representative of those which are deemed
		25 pounds frequently to stock merchandise.
	- Ability to stand and walk throughout	ance, squat and climb ladders to obtain products for
	customers and to maintain the visual a	
Internal Job Type:	Store Associate	
No Students being	hired: 12	Age requirement: None
١	Nage: 12.00/per hour	Details:
Dress	Code: Uniform	

At no cost, participants will be issued 3 company t-shirts to wear while on shift. Participants may purchase additional company t-shirts from the employer for a fee.

Participants must bring their pants and shoes to wear while at work. All clothing must be clean and free of holes, rips, and tears.

Jeans or capri pants are allowed.

Shorts are allowed, but they MUST be no shorter than 8 inches (20 cm) inseam. Mini skirts, tank tops, any revealing clothing, or clothing with offensive words or pictures of any type are NOT allowed.

Only non-slip, closed-toe shoes are allowed, for example, tennis shoes or sneakers. Sandals, flip-flops, or open-toe shoes are NOT allowed.

In this area, during the summer season, the weather is very hot and humid. To prevent body odor, participants are expected to shower at least once a day and wear deodorant daily.

Requirements:

Non-smoker:

Ski:

Swimmer:

Lifeguard Certified:

CPR Certified:

Greenheart Exchange

4 of 14 Last Updated: 3/9/2010

Eagles Surf Shop dba Bargain B	eachwear - NMB, MYRTLE BEACH , SC
Octo Job Benefits (bonuses, incentives):	ber 25, 2024 Not applicable
Is there a Social Security Admin office near you: Yes	Are you willing to take student to the SSA office?: No
SSA office details:	This location is approximately 14 miles from the job site; participants can take the free local bus. The employer is available to assist with directions as needed.
	The Social Security office is located at: 611 Burroughs and Chapin Blvd Suite 301 Myrtle Beach, SC 29577
	Phone: +1-888-577-6601
	Hours: Monday - Friday 9:00 AM - 4:00 PM Saturday Closed Sunday Closed
Participant Requirements What are the 3 most important qualities you look for in	an employee:
<ul> <li>Great to Excellent English Level</li> <li>Strong work ethic</li> <li>Trustworthiness</li> </ul>	
Please list any special instructions or hiring restriction	ns by your company (if any):
Not applicable.	
Are you interested in being a Greenheart Employer?	✓ Yes No
This business has elected to be a member of CCI's Green the Greenheart Club, as well. This can be done via the Co participate in an environmental initiative or event, while en	
Housing Options	
You DO provide housing	
Sex:	
Is the participant required to sign a separate housing	contract? Ves No
Is housing provided for the students? Yes	
What type of housing is available? Dormitory	Shared Apartments <ul> <li>Other</li> </ul>
Brief description of housing:	

				Ea	gles	Surf Shop dba	a Barga	ain Beachwea	r - NN	IB, MYRTLE BEAC	H,S	С			
						tov	e emp wnhou	uses or apar	ever tmer	al types of hous nts. Housing is b depending on th	etwe	en O	).1 miles		
						pa an	rticipa d as r	ants sharing	eacl edro	ned housing wit n bedroom. The oms per housing tal.	re wi	ll be	at least	2 be	drooms
						be ho	d or a using	bunk bed. I but NOT the	Male e sai	e his or her own s and females n me bedroom. No n any housing.	hay t	be as	signed t	o the	e same
						pro an	ovideo d drye	d by the emp ers onsite fo	oloye r lau	kitchens with co er. All housing w ndry. There will ://j1house.com/;	ill ha be V	ve co ViFi a	oin-oper access ir	ated n all I	washers nousing.
						Мс	ore de	tails are in t	he "/	Additional Comn	nents	S"			
Add	ress:	var	ious				C	City, State, 2	Zip:	various, SC 29	577				
Plea	ise chec	k an	nenitie	s/servi	ces	provided w	vith th	e housing,	if ap	plicable includ	le ad	ditic	onal cos	sts:	
✓	Linens		Telep	ohone	✓	Furniture	✓	Cooking	✓	Kitchenware	✓	Mic	rowave	✓	AC / Heat
✓	Bed		Air Ma	attress		Computer		Internet	~	WiFi		Priv	vate Bat	hroc	m
Ren	t of this	hou	sing (p	per part	ticip	ant)? \$1	30			per week		4			
			•	•	•	•		articipants	' pay		Y	es	<b>~</b>	No	
Are	utilities	inclu	uded?	✓ Y	es	No	Appr	ox. cost of	utili	ties (per partic	ipan	t)?	Not app howeve use of u result in for part	er, ne utilitie n ove	egligent es may erage fees
ls a	housing	dep	oosit re	equired	upo	on arrival?	Yes arriv	(upon ⁄al)							

	due upon Calvo. Participal of their he after bein This infor	arrival nts will l ousing o g hired mation	sit of \$250.00, to be paid in cash, is directly to the landlord Priscilla be provided directions on payment deposit and housing assignment will be provided directly to the ugh email.
	in the cor The landl	ndition i ord is k , new be	osit is fully refunded if housing is left t was given. eeping \$100 to cover cost of: ed sheets, pillow, and blanket sidents.
	An inspe	ction is	to be scheduled before departure.
	the notice are requi hours of e	e listed i red to v employr	forfeited if participants leave without in the Housing Contract. Participants acate the housing within 24 to 48 ment termination or ending ly (quitting).
	cash, dire	ectly to	nts will pay weekly rent of \$130 in the landlord Priscilla Calvo. in the "Additional Comments"
How will the deposit be refunded to the participa	nt (final paycheck, e	etc.)?	In form it was received from landlord
Transportation To and From Work			
How far is this housing from the job site?	Other	partic	iles to 2.5 miles, depending on ipant's store location and housing nment
How will the student get to and from work?	Walk, Bike, Bu	-	
What is the approximate ONE WAY travel time to	work? 10-45 minutes		
What is the approximate ONE WAY travel cost to	work? Walk, Bike: Fr	ee; Bus	or Taxi: \$1.50-\$10 one-way
Participant Travel to Rusiness			
Participant Travel to Business Participant should contact you:	Upon boardin	n. M	Upon arrival:
Employer's Emergency phone number:	512-669-3968	y. ♥	
	Simona's cell ph	one	
	P	-	

#### October 25, 2024

# PLANE

(Participants should book tickets directly through an airline or travel agent.)

Arrival to (city, airport):

Myrtle Beach International Airport (MYR)

No No

Preferred Arrival Time: Morning

Will participant be picked up from the airport?

If so, by who? Not applicable.

How far from the airport is your place of business? 20 miles

# Special instructions/comments regarding participant's arrival:

INSTRUCTIONS FOR PARTICIPANTS TO NOTIFY EAGLES BEACHWEAR OF THEIR TRAVEL PLANS.

Participants should arrive at Myrtle Beach International Airport (MYR) in Myrtle Beach, South Carolina. Participants should contact Simona once their visa is approved to receive further instructions on arrival and orientation schedule.

Yes

All participants must arrive at Myrtle Beach on the same day for Eagles Beachwear to provide them transportation to their housing.

All participants must also complete the employee onboarding process with Eagles Beachwear/Bargain Beachwear.

\*\* PLEASE NOTE: If participants arrive in Myrtle Beach after 3 pm on Monday to Friday or anytime on Saturday or Sunday, an Eagles Beachwear staff member may NOT be able to schedule a pickup until the following business day, and participants should be prepared to pay for a hotel in Myrtle Beach. Eagles Beachwear's business days are Monday to Friday. This means a participant who arrives after 3 pm on Friday should be prepared to pay for a hotel for Friday, Saturday, and Sunday nights. Suppose participants know they arrive after 3 pm Monday through Friday, Saturday, or Sunday. In that

case, they may contact the employer about possibly securing temporary housing with the assistance of the Myrtle Beach International Student Outreach Program (ISOP) Community Volunteers. This temporary housing, however, is not guaranteed, and participants should be prepared to pay for a hotel.

# ONBOARDING AND ORIENTATION INSTRUCTIONS

After participants have reported their travel plans to their employer, Eagles Beachwear will schedule participants for onboarding and orientation. Participants MUST complete all necessary onboarding paperwork and attend an orientation before starting work. There are NO exceptions. NO ONE may start work before completing their onboarding paperwork and orientation.

After completing the onboarding paperwork and orientation with Eagles Beachwear, the employer will provide participants with transportation to their housing listed in this agreement.

\*\* Participants MUST coordinate their arrival with Eagles Beachwear to arrive on the date requested by Eagles Beachwear. The employer can only schedule group transportation from Myrtle Beach to housing. Participants who arrive on a date other than the date requested by Eagles Beachwear MUST arrange their transportation from Myrtle Beach to housing. \*\*

# ✓ BUS

(Participants should obtain tickets directly through an airline or travel agent.)

Arrival to (city, station):	Myrtle Beach, SC	
Preferred Arrival Time:	Morning	
Will participant be picked up from the stati	on? Yes	No 🗸
If so, by who?	Greyhound	

Greenheart	Exchange
------------	----------

# October 25, 2024 How far from the station is your place of business? 20 miles

#### Special instructions/comments regarding participant's arrival:

Instead of arriving at the airport in Myrtle Beach, participants may arrive at Hartsfield–Jackson Atlanta International Airport (ATL) in Atlanta, Georgia, which is located approximately 400 miles from Myrtle Beach. Upon arrival at the Atlanta airport, participants will have to arrange their own transportation to the Atlanta Bus Station in Atlanta and take a Greyhound bus to Myrtle Beach, SC.

From the Atlanta airport, participants can take a taxi or Uber or public transportation to the Atlanta Bus Station, located at 232 Forsyth St SW, Atlanta, Georgia 30303. A taxi or Uber will cost approximately \$45. This price is only an estimate and is subject to change.

Participants may also take public transportation in Atlanta, by using the MARTA train. From the Atlanta airport, participants should take the Red or Gold Line train to Garnett Transit Station, and then walk to the Atlanta Bus Station. The one-way MARTA train ticket fare is\$2.50. For more information about MARTA train routes, schedules, and fares, participants should visit https://www.itsmarta.com/

Upon arrival at the Atlanta Bus Station in Atlanta, located at 232 Forsyth St SW, Atlanta, Georgia 30303, participants can purchase a Greyhound bus ticket to Myrtle Beach, SC. A one-way bus ticket to Myrtle Beach can range in cost from \$60-\$100. This cost is only an estimate and is subject to change.

Greyhound has several options to purchase tickets in advance online or on-site, whether outside of the U.S. or in the U.S. Details and information can be found online at https://www.greyhound.com/en/helpand-info/ticket-info/payment-ticket-options. For more information about Greyhound ticket purchasing, participants can visit:

• https://www.greyhound.com/

• https://locations.greyhound.com/bus-stations/us/georgia/atlanta/bus-station-410124 (for Atlanta Bus Station Hours and Contact Information)

The Greyhound bus in Myrtle Beach, SC, stops at the Myrtle Beach Bus Station, located at 511 7th Ave N, Myrtle Beach, SC 29577. For more information about the Myrtle Beach Bus Station, participants can visit:

• https://locations.greyhound.com/bus-stations/usa/sc/myrtle%20beach/busstation-350625#searchresultscontainer

A taxi or Uber from the bus station to the destination provided by the employer may cost approximately \$40 to \$80. Participants should arrive in the U.S. with enough money to pay for a taxi.

For a taxi, participants can contact Myrtle Beach Discount Cab (Website: https://myrtlebeachdiscounttaxicab.com/, Phone: +1-843-450-6233).

After arriving at their housing or Eagles Beachwear's office (located at 1631 Mountain Hawk Drive, Myrtle Beach, SC 29577), the next step for participants will be to complete the employee on-boarding process. Prior to their arrival, Eagles Beachwear will email participants with additional instructions about this process.

\*\* PLEASE NOTE: If participants arrive in Myrtle Beach after 3 pm on Monday to Friday or anytime on Saturday or Sunday, they may not be able to access their housing or visit Eagles Beachwear's main office until the following business day, and they should be prepared to pay for a hotel in Myrtle Beach. Eagles Beachwear's business days are Monday to Friday. This means that a participant who arrives after 3 pm on Friday should be prepared to pay for a hotel for Friday, Saturday, and Sunday night.

If participants know they will be arriving after 3 pm on Monday through Friday or on Saturday or Sunday, they may contact the employer about possibly securing temporary housing with the assistance

#### October 25, 2024

of the Myrtle Beach International Student Outreach Program (ISOP) Community Volunteers. This temporary housing, however, is not guaranteed, and participants should be prepared to pay for a hotel.

# **ON-BOARDING AND ORIENTATION INSTRUCTIONS**

After participants have reported their travel plans to their employer, Eagles Beachwear will schedule participants for an on-boarding and orientation meeting at Eagles Beachwear's main office, located at 1631 Mountain Hawk Drive, Myrtle Beach, SC 29577.

All participants who will be working at a (Myrtle Beach, North Myrtle Beach) Garden City or Surfside Beach store location will be scheduled for on-boarding and orientation after their arrival in the U.S. Participants will be assigned a day to come to the Eagles Beachwear main office, to fill out on-boarding paperwork and attend an orientation.

Participants will have an assigned day to come to the Eagles Beachwear main office, to fill out onboarding paperwork and attend an orientation. NO ONE may start work prior to completion of their onboarding and orientation.

\*\* Participants should plan their travel with all of the above instructions in mind. In particular, participants should remember that, upon arrival in the U.S., they MUST complete their on-boarding and orientation BEFORE they will be scheduled to start work. \*\*

# **Community Profile**

This information will help students to know what to expect upon their arrival and help them prepare for their Work and Travel experience.

How would you describe your area?	Tourist Area	Beach community
Please provide a brief description of community:	Surfs	owns of Myrtle Beach, North Myrtle Beach, Garden City, and ide Beach are all located in South Carolina's Grand Strand, in is the name for a 60-mile (100 km) stretch of beaches on the Coast of the United States.
	and a monti to the luxury	of the towns in the Grand Strand has a unique look and feel, Ill of them are popular tourist destinations during the summer hs. Myrtle Beach is home to a number of popular attractions and e Boardwalk and Promenade. North Myrtle Beach is known for its y hotel resorts. Garden City and Surfside Beach are smaller, relaxed beach-side communities.
	and n	v year, the area hosts a variety of special conventions, events, nusical concerts. There are also dinner theaters, nightclubs, and y of tourist shops.
	Some	e recommended sites are:
	• Ripl • Hou • Broa	nily Kingdom Amusement Park ey's Aquarium of Myrtle Beach ise of Blues Myrtle Beach adway at the Beach entertainment complex efoot Landing entertainment
Is there anything special that studen	ts should	

# bring?

The employer recommends that participants bring with them sunscreen or purchase sunscreen when they are in the U.S. Participants should also remember to drink plenty of water during the day, both when they are working and on their time off. The weather in Myrtle Beach is very hot and humid during the summer, so participants should be prepared to live and work in a hot environment.

The employer also recommends that participants bring other skincare essentials, including deodorant, and light clothing (for example t-shirts, shorts, and bathing suits) that would be appropriate for the weather.

The employer also recommends that participants bring with them comfortable footwear. While participants are not allowed to wear open toed shoes while at work, they may want to bring open toed shoes or sandals to wear on their time off.

# What are the seasonal temperatures?

Spring: 68-76 degrees Fahrenheit (20-24 degrees Celsius)

Fall: 68-76 degrees Fahrenheit (20-24 Celsius)

Summer: 80-100 degrees Fahrenheit (26-38 degrees Celsius) Winter: 36-57 degrees Fahrenheit (2-14 degrees Celsius)

# What is near work?

Transportation Depot:	✓	On foot		In town / by public transport	Requires a car	N/A
Food/Super Market:	~	On foot		In town / by public transport	Requires a car	N/A
Shopping Mall:		On foot	✓	In town / by public transport	Requires a car	N/A
Post Office:	~	On foot		In town / by public transport	Requires a car	N/A
Bank:	✓	On foot		In town / by public transport	Requires a car	N/A
Public Library:	✓	On foot		In town / by public transport	Requires a car	N/A
Movie Theater:	✓	On foot		In town / by public transport	Requires a car	N/A
Restaurants:	✓	On foot		In town / by public transport	Requires a car	N/A
Fitness Center/Gym:		On foot	✓	In town / by public transport	Requires a car	N/A
Sports/Recreation Facility:	✓	On foot		In town / by public transport	Requires a car	N/A
Nightlife:	✓	On foot		In town / by public transport	Requires a car	N/A
Laundromat:	✓	On foot		In town / by public transport	Requires a car	N/A
Internet Access:	✓	On foot		In town / by public transport	Requires a car	N/A

Indicate other nearby activities:

## October 25, 2024

Participants will be assigned to store locations in North Myrtle Beach. The area is filled with opportunities to have a good time and experience America.

North Myrtle Beach includes the Barefoot Landing, which is a shopping/dining complex, and a great stretch of beachfront. North Myrtle Beach is approximately 15 miles north of Myrtle Beach and is accessible by public transportation.

The employer also organizes cultural activities (for example, an American BBQ or trip to a local university). Participants are required to sign up to attend and space may be limited.

## List of interesting area websites:

https://www.explorenorthmyrtlebeach.com/

www.myrtlebeachareachamber.com

www.visitmyrtlebeach.com

www.myrtlebeachj1students.com/

www.facebook.com/Myrtle-Beach-J1-Students-348629991825399/

## Is there wireless internet available?

Yes, all employer-provided housing includes WiFi access, at no additional cost.

There are a number of restaurants and cafes in Myrtle Beach that offer WiFi access. In most cases, it's necessary to purchase a menu item prior to accessing WiFi.

The Myrtle Beach and North Myrtle Beach public libraries offer free WiFi to all visitors. Participants should bring their own WiFi-enabled devices. The libraries are located at:

MYRTLE BEACH Chapin Memorial Library 400 14th Ave N Myrtle Beach, SC 29577 Phone: +1-843-918-1275 Website: https://www.chapinlibrary.org

NORTH MYRTLE BEACH North Myrtle Beach Library 910 1st Ave S North Myrtle Beach, SC 29582 Phone: +1-843-915-5281 Website: https://www.facebook.com/nmbLibrary/ and https://horry.ent.sirsi.net/client/en\_US/default

# Additional Comments:

PUBLIC TRANSPORTATION In Myrtle Beach, the public transportation bus system is called Coast RTA. Participants can find information about Coast RTA fares and schedules online, at http://coastrta.com/

The Coast RTA buses operate ONLY within Myrtle Beach and NOT within North Myrtle Beach, Garden City, or Surfside Beach.

Student bus fares are \$3.50 each way and \$1.00 to transfer routes on the same trip. The City of Myrtle Beach also sells Coast RTA fare passes, at a \$3 or \$10 value, especially for Work and Travel participants. More information can be found online, at:

https://coastrta.com/routes-and-schedules/

#### **Greenheart Exchange**

12 of 14 Last Updated: 3/9/2010

## October 25, 2024

• https://coastrta.com/j-1-travel-information/

Bicycles can also be purchased around town, used or new, for approximately \$150 or less. If participants use a bicycle in Myrtle Beach, they should also purchase and use a helmet, bicycle lock, and bicycle light if riding at night. A helmet, lock, and light can be purchased at local shops in Myrtle Beach, for about \$25 each. Participants will also receive information on bike safety from their employer, during the employer's on-boarding and orientation, and at the International Student Outreach Program (ISOP) meeting.

HOUSING Continued:

Participants should bring questions to Simona Bukovinska at simona.bukovinska@ebbcorp.com As noted, Housing has been reserved for all participants by Eagles Beachwear.

The employer has several types of housing, including private houses, townhouses or apartments. Housing is between 0.1 miles and 2.5 miles (0.2 to 4 km) from work, depending on the location.

Participants will be assigned housing with other participants, organized as follows:

-Up to 4 participants sharing each bedroom.

-There will be at least 2 bedrooms and as many as 5 bedrooms per housing assignment, larger housing have more persons in total.

-Each participant will have his or her own bed, either a single, individual bed or a bunk bed.

-Males and females may be assigned to the same housing but NOT the same bedroom.

-No more than 6 participants will be sharing a bathroom in any housing.

-All housing will have full kitchens with cooking ware and silverware provided by the employer.

-All housing will have coin-operated washers and dryers onsite for laundry.

-There will be WiFi access in all housing.

-A \$250 housing deposit directly to the landlord Priscilla Calvo.

-Participants will pay weekly rent of \$130 in cash, directly to the landlord Priscilla Calvo.

-Housing website is https://j1house.com

-Housing will be assigned at the landlord's discretion to maintain room assignments by gender.

NOTE: Participants will be assigned address approximately 30 days before DS-2019 Start Date.

# SPECIAL INSTRUCTIONS FOR PARTICIPANTS TO SUBMIT THEIR HOUSING DEPOSIT

Participants will be provided directions on payment of their housing deposit and housing assignment after being hired. This information will be provided directly to the participants through email.

-A Housing Deposit of \$250.00, to be paid in cash, is due upon arrival directly to the landlord Priscilla Calvo.

-\$150 of the deposit is fully refunded if housing is left in the condition it was given.

-The landlord is keeping \$100 to cover cost of:

Cleaning, new bed sheets, pillow, and blanket provided to all residents.

-An inspection is to be scheduled before departure.

-Deposit may be forfeited if participants leave without the notice listed in the Housing Contract. Participants are required to vacate the housing within 24 to 48 hours of employment termination or ending employment early (quitting).

The employer reserves the right to conduct housing inspections throughout the summer. Participants will be given notice prior to a housing inspection. Inspections will be conduced by landlord Priscilla Calvo. and will occur primarily on Thursdays and Fridays, between 9 am and 5 pm.

If a problem is identified during an inspection (for example, damage to the housing, unclean housing, or roommate issues), participants will be given 24 hours to clean their housing or address their problem, before a second inspection, to confirm the problem has been resolved.

If a participant quits or is fired, the employer reserves the right to give the participant a 24 to 48 hour move-out notice.

EMPLOYER EXPECTATIONS AND CONTACT INFORMATION Participants are expected to maintain a clean, professional appearance at all times while at work. Employees MUST

#### Greenheart Exchange

13 of 14 Last Updated: 3/9/2010

Greenheart Exchange, 746 North LaSalle, Chicago, IL 60654 USA Tel: 312.944.2544 | Fax:312-577-0692 | Website: www.greenheart.org | Email: employer@greenheart.org

#### October 25, 2024

wear their uniforms at all times while at work. Hair must be clean and styled. Personal cleanliness is very important. Participants must maintain good hygiene, preventing unpleasant breath and body odor. Clothing should be clean, pressed and properly fitted. Excessive piercings or hair color are not acceptable while at work. Participants are ambassadors of their home country and should make every effort to represent their country well.

Before or during the summer, participants should feel free to contact their supervisors at Eagles Beachwear with any questions or concerns they may have.

If participants have questions about employment and/or housing they should contact Simona Bukovinska at simona.bukovinska@ebbcorp.com

Participants whose employment is terminated (involuntarily or voluntarily) have 2 weeks from the last day of work to find a new job and to submit a valid and complete Self-Arranged Job Offer (SAJO) to Greenheart Exchange for consideration. If the participant fails to submit a SAJO within the two-week deadline, Greenheart Exchange will shorten the participant's program.

If Greenheart Exchange rejects the SAJO, the participant has one (1) business day to resubmit a new or a revised SAJO, based on the directions received from Greenheart Exchange. Information about prohibited jobs for SWT program participants can be found at https://greenheartexchange.org/host/host-hire-seasonal-staff/#/tab/regulations.

If the participant no longer has housing, the participant must look for permanent housing immediately, and within two weeks must secure permanent housing that complies with Greenheart Exchange's Housing Guidelines. The new housing address must be submitted to Greenheart Exchange within 24 hours of any change of address.

For additional cultural opportunities, Greenheart Exchange suggests that participants join the Greenheart Club at https://greenheartclub.org. Through the Greenheart Club participants can connect with each other, ask questions, find volunteer opportunities, take courses, and access resources. Participants can also access the Greenheart Club through the link in the lower righthand corner of their Greenheart Exchange Online (GEO) landing page at https://geo.greenheart.org/ Participants should also check out the Visit The USA website at https://www.visittheusa.com.

Please feel free to attach any other additional information.