



J-1 WORK AND TRAVEL PROGRAM

**JOB OFFER AGREEMENT FORM**

**Exchange Visitor ID number**

**HOST ENTITY INFORMATION**

Host Entity Name: Sunsations 14009 Coastal Highway  
Site of Activity Address: 14009 Coastal Highway, Ocean City, MD, 21842, United States

**JOB INFORMATION**

**Job Title** Retail Associate  
**Start date - Earliest** 2025-05-04 **Latest** 2025-05-10  
**End date - Earliest** 2025-08-19 **Latest** 2025-08-31  
**Guaranteed salary/wage per hour before deductions** 15.00 \$ per hour  
**Estimated tips** N/A  
**Average hours per week** 32 - 40  
**Required Interviews** Host Interview

**HOUSING INFORMATION**

**Housing Model** Host company assisted

**EXCHANGE VISITOR SECTION**

Exchange Visitor Printed Name	Date of birth
Program Start Date	Program End Date
Signature	Date

Sponsor or agency representative name

I confirm that I have read, understood, and agreed to the conditions outlined in this job offer. I agree to adhere to all Geovisions and Department of State program rules regarding employment and program participation, including the Terms and Conditions which were part of my program application. If I change jobs without receiving prior permission from Geovisions, or if I violate other Geovisions rules or J-1 program regulations, Geovisions may end my program early, and I will be required to return home. I understand that if my program ends due to regulation violations it may have a negative impact on future U.S. visa applications.

**Section 1**

**HOST ENTITY INFORMATION**

Entity name	Sunsations 14009 Coastal Highway
Web site	<a href="https://sunsationsusa.com/">https://sunsationsusa.com/</a>
Primary contact name	Peter Mungai
Title	General Manager
Phone 1	410 250 8200
Email	peter@sunsationsusa.com

## Section 2

### DETAILED JOB INFORMATION

Site of Activity address	14009 Coastal Highway, Ocean City, MD, 21842, United States
Job Title	Retail Associate
Special requirements	Standing for long period of time and be able to lift at least 20lbs.
Position details and description	<p>Retail Assistant:</p> <p>Retail assistants are responsible for greeting and interacting with customers at the door and on the sales floor. As the primary contact between the customers and the company, they are expected to deliver top quality customer service and be friendly and engaging when interacting with guests to project a positive image of the company.</p> <p>Specific duties may include but are not limited to any combination of the following:</p> <p>Sales - selling items to customers. Speaking directly to customers about items/products to sell. Cleaning the sales floor, folding tees and organizing merchandise.</p> <p>Cashier - accurately finalizing sales, handling money, making change, at point of sale.</p> <p>Merchandising - stocking the store. creating displays with products to look attractive.</p> <p>Complete additional duties as assigned by supervisor.</p>
Department	Retail Sales Associate
Work schedule Shifts may vary; Hours may be reduced depending on business needs, weather, economic situations, your performance, sick time and other circumstances.	<p><i>Schedule may vary between 8:00 am and 12:00 am.</i></p> <p><i>Working 5 to 6 days a week, day and night shifts included.</i></p>
Average hours per week	32 - 40
Guaranteed salary/wage per hour before deductions Employers must lawfully abide by their state and local minimum wage laws for tipped and non-tipped positions. As minimum wage increases annually, even if it is in the middle of a J-1 Summer Work Travel program, employers must follow their state minimum wage laws and increase pay for any employees who's wages do not meet the new state minimum. Participants should be compensated the higher of federal, state or local minimum wage. If an employee's tips combined with their hourly wage do not meet the minimum wage requirement, the employer must make up the difference.	<i>\$15.00</i>
Is Overtime available	No
Overtime wage (if applicable)	Overtime is not available.
Required skills	None
Required experience	None

English level	Good
Supervisor	Peter Mungai

### Section 3

#### POSITION REQUIREMENTS

Grooming	
Grooming standards	- Neat, clean professional appearance. - Personal hygiene is a must.
Dress code	- Personal hygiene is a must. - Uniform t-shirt (will be provided - must buy 2 work t-shirts) - The student can wear what is comfortable as long as it appropriate
Uniform provided?	Yes
Cost to Exchange Visitor	\$5 per work tshirt (deducted from paycheck)
When is uniform fee due	Upon purchase
Screening	
Host Entity will require a drug test	No
Host Entity will provide the drug test	N/A
Description of drug screening policy	N/A
Will Exchange Visitors incur a cost for screening	No
Cost to Exchange Visitors (if applicable)	N/A
When is screening fee due	N/A
Payment	
Payment schedule	bi_weekly
Allowances, bonuses, and/or incentives	N/A
Estimated tips	N/A
Description	You will be interviewed by the housing manager and you will be interviewed by your site of activity location manager.
Training / Orientation	
Host Entity provides training/orientation	Yes
Will Exchange Visitors be paid during training/orientation	Yes
Length of training/orientation	2 - 3 days, but can be longer if necessary.

Will Exchange Visitors incur a cost for training/orientation	No
Cost to participant	N/A
When is training fee due	N/A

#### Section 4

#### HOUSING INFORMATION

If company provided housing or temporary housing is not offered, Exchange Visitors will need to secure housing after they have accepted the job offer.

Does Host Entity provide temporary housing?	No
Duration of temporary housing	N/A
Cost of temporary housing	N/A

#### *Housing Lead 1*

Housing model	Host company assisted
Gender requirement	Any
Housing type	Apartment
Housing name	E Point Assisted Housing
Contact name	Alec Agev
Address	1513 Philadelphia Avenue, Ocean City, MD, 21842
E-mail	epointcafe@gmail.com
Phone	443 365 0784
Web Address	<a href="https://ocstudentcenter.com/housing/">https://ocstudentcenter.com/housing/</a>
Housing cost	750.0
How often is rent due?	Per month
Is weekly cost/rent payroll deducted?	No
Housing deposit	250.0
Is housing deposit payroll deducted?	No
Is deposit refundable	Yes

Deposit refund policy	Yes
Can housing be co-ed	Yes
Housing amenities	Please confirm with Leasing Agent
Distance between work site and housing	Distance will vary depending on address of Housing (not more than 5 miles from Site of Activity)
Transportation details	Options include walking, biking, local buses
Description	<p>HOUSING Host company assisted housing - provided by Epoint Contact: Alec Agaev - 443 365 0784</p> <p>Housing Web Address <a href="https://ocstudentcenter.com/book-a-housing/">https://ocstudentcenter.com/book-a-housing/</a></p> <p>To book housing please use provided link to make your housing reservation: <a href="https://ocstudentcenter.com/book-a-housing/">https://ocstudentcenter.com/book-a-housing/</a></p> <p>Housing will be in dorm style apartments or Extended Stay Motel. Each participant will be offered housing options in which they will have a shared room and shared bathroom. Each option has at least 1 refrigerator and provides one bed per person and storage space for one's belongings.</p> <p>Furnishing will be simple and basic. Will deduct \$50 (detail cleaning fee) and \$20 (carpet cleaning fee) from security deposit.</p> <p>Cost of Housing will vary depending on location. Please contact Alec Agaev directly to confirm pricing; pricing listed above is subject to change without notice and cannot be guaranteed.</p> <p>Expect anywhere up to \$2850 - \$3000 for the season. We strongly encourage you to make prior arrangements about your summer living.</p> <p>This process will be even easier if you contact us with your questions and requests so we can better assist you to find the right option.</p> <ul style="list-style-type: none"> <li>- Set of Bedding Supplies: Linens, Pillow, Pillow Cover is Included (Not Blankets)</li> <li>- WiFi Internet Available - Additional Seasonal Fee (\$50.00 once off fee per participant)</li> <li>- Air Conditioner - Utilities are included (no extra charge only if there are no abuse of utility usage)</li> <li>- Rental term: Seasonal. Total balance needs to be paid on time according to contract</li> </ul> <p>Airport Pick UP:</p> <p>Please use this link to reserve your transfer from arrival airport to your destination. Advance reservations are required. Website LINK: <a href="https://ocstudentcenter.com/pick-up-from-airport-and-city/">https://ocstudentcenter.com/pick-up-from-airport-and-city/</a></p> <p>Please contact - Alec Agaev on 443 365 0784</p> <p>Email Address <a href="mailto:Epointcafe@gmail.com">Epointcafe@gmail.com</a></p> <p>Social Security Information:</p> <p>Please contact E-point Student Travel Center to arrange your Trip to Social Security Office Cost of Transfer is \$20 (Roundtrip)</p> <p>Please email your request to <a href="mailto:Epointcafe@gmail.com">Epointcafe@gmail.com</a> to be able to receive your reservation link and appointment</p> <p>Please contact housing directly to confirm pricing; pricing listed above is subject to change without notice and cannot be guaranteed</p>
Number of beds per room	1 - 2

Number of bedrooms	2 - 4
Exchange Visitors per property	4 - 8
Exchange Visitors per room	1 - 2
Bathrooms per property	2
Bedding and towels	No
Kitchen facilities	Please confirm with Leasing Agent
Additional items must bring	Personal items
Additional comments	<p>TRANSPORTATION:</p> <p>Options include walking, biking, local buses. For schedule, tickets and routes please check:</p> <p><a href="https://www.ococean.com/plan-your-visit/transportation/getting-around/">https://www.ococean.com/plan-your-visit/transportation/getting-around/</a></p> <p><a href="https://oceancitymd.gov/oc/departments/public-works/ocean-city-beachbus/">https://oceancitymd.gov/oc/departments/public-works/ocean-city-beachbus/</a></p> <p>Estimated commute time: 15-30 minutes Estimated cost: \$4</p>
Housing deposit due	Please confirm if Housing deposit and refund policy with Leasing Agent.
Housing deposit refundable	Yes
Further information on housing refund policy	Please confirm if Housing deposit and refund policy with Leasing Agent.
Lease required	No

## Section 5

### ARRIVAL INSTRUCTIONS

Geovisions provides Orientation to all Exchange Visitors either in the Exchange Visitors home country or in the United States. If Exchange Visitors attend Orientation in their home country, they will travel directly to the Host Entity upon arrival. If Exchange Visitors attend Orientation in the U.S., they will travel to the Host Entity after Orientation is completed.

Closest port of entry airport	Baltimore/Washington International Thurgood Marshall Airport
Nearest airport to site of activity	Baltimore/Washington International Thurgood Marshall Airport
Airport/bus/train pickup provided	Yes
General arrival instructions	<p>Please add the details of your visa appointment/outcome and flight arrival information in the Participant Portal.</p> <p>Please use this link to reserve your transfer from arrival airport to your destination. Advance reservations are required. Website LINK: <a href="https://ocstudentcenter.com/pick-up-from-airport-and-city/">https://ocstudentcenter.com/pick-up-from-airport-and-city/</a></p> <p>Please contact - Alec Agaev on 443 365 0784</p>

Email Address Epointcafe@gmail.com

Social Security Information:

Please contact E-point Student Travel Center to arrange your Trip to Social Security Office Cost of Transfer is \$20 (Roundtrip)

Please email your request to Epointcafe@gmail.com to be able to receive your reservation link and appointment.

Please see the below overnight accommodation and transport information suggestions for arrival outside the preferred arrival days and times:

Accommodation near Baltimore/Washington International Thurgood Marshall Airport

Accommodation: Wingate by Wyndham Baltimore BWI Airport

Address: 829 Elkridge Landing Rd, Linthicum Heights, MD 21090

Contact: +1 (410) 850 0600

Cost: from \$100 per night

Taxi Option 1:

BWI AIRPORT SEDAN & SHUTTLE SERVICE

Contact: +1 (410) 824 4501

Taxi Option 2:

All Star Taxi

Contact: +1 (410) 903 3522

Please note that costs are subject to change. Participants are encouraged to call or visit websites for most recent rates.

Should Exchange Visitors contact Host Entity before arrival	Yes
Upon arrival, Exchange Visitors should report	Housing
Phone number	443 365 0177
Preferred arrival days	Monday - Friday
Preferred arrival times	8:00 am - 17:00 pm

## Section 6

### ADDITIONAL INFORMATION

Social Security Information	
Address of the nearest social security office	2414 Northgate Dr Suite 1, Salisbury, MD 21801  Hours: Open · Closes 4 PM Phone: (866) 273-5083
Distance of SSO from SOA	34 miles

Will Host Entity provide transportation to the nearest Social Security office	Yes
Will Host Entity help Exchange Visitors make copies of the necessary documents	Yes
Other Social Security assistance provided	<ul style="list-style-type: none"> <li>- Assistance will be provided as needed</li> <li>- You must wait 5 - 10 days after completing your SEVIS Check In to go to the Social Security Office.</li> <li>- GeoVisions recommends waiting 10 days for optimal success.</li> <li>- Please be sure to bring all your required documents including the printed version of your I-94 and printed version of your DS-2019 (please note more than just these two documents are required to bring).</li> <li>- Please contact support@geovisions.com with any questions.</li> </ul>

## Section 7

### POTENTIAL CULTURAL ACTIVITIES

Annual employee appreciation party or Trip
Ocean City Old Car show
Ocean City Air Show
White Marlin Festival