

# Greenheart

# Work and Travel Program - Employer Information W\_T-Summer 2025

Big Splash Inc, The, Setauket, NY December 3, 2024

# **Employer Information**

Company Name:	Big Splash Inc, The	Website:	www.bigsplashpools.com		
# of Employees:	125	Phone Number:	631-751-6114		
Industry Name:	Lifeguarding	Fax Number:	631-246-6470		
Primary Address:	20 Woods Corner Rd Setauket, NY 11733		phil@bigsplashpools.com Approved		
-	Country Pointe at Miller Place 20 Jersey Ave Miller Place, NY 11764	Contact Name:			
Site of Activity:	Country Pointe Smithtown Deer Valley Dr Nesconset, NY 11767	Alternate Contact:	Scott Birkmaier		
Site of Activity:	Encore Lake Grove 83 Symphony Dr Lake Grove, NY 11755	<ul> <li>Alternate Title: President</li> <li>Alternate Phone: 631-484-6698</li> <li>Hiring Manager Email: Phil@bigsplashpools.com</li> </ul>			
Site of Activity:	Hidden Ponds at Smithtown 50 Hidden Ponds Cir Smithtown, NY 11787	Participant Superviso			
Site of Activity:	Hidden Meadows 50 Bailey Ct Midddle Island, NY 11953				
Site of Activity:	Highlands at Port Jefferson 123 Windward Dr Port Jefferson Station, NY 11776				
Site of Activity:	Hunt Club, The 100 Hunt Club Dr Coram, NY 11727				
Site of Activity:	North Isle Village 50 Gibbs Rd Coram, NY 11727				
Site of Activity:	Stonebridge Estates 50 Redan Dr Hauppauge, NY 11787				
Site of Activity:	Three Village Green Sunflower Ridge Rd Setauket, NY 11720				
Site of Activity:	Windcrest 50 Kensington Dr Smithtown, NY 11787				

December 3, 2024

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Site of Activity:	Hamlet Wind Watch 1715 Motor Pkwy
	Hauppauge, NY 11788
Site of Activity:	Leisure Village 402 Bridgewater Dr Ridge, NY 11961
Site of Activity:	311 Glen Dr Ridge , NY 11961
Site of Activity:	Strathmore Court 70 Strathmore Court Dr Coram, NY 11727
Site of Activity:	Artist Lake Artist Lake Dr Middle Island, NY 11953
	Country Pointe North at Smithtown 100 Tiffany Wy Nesconset, NY 11767
	Fairfield at St James One Fairfield Dr St James, NY 11780
	Forest Green Apartments 2447 Union Ave Islip, NY 11751
-	Heron Pointe on the Beach 20 Spinnaker Ct East Patchogue, NY 11772
Site of Activity:	142 Eric Dr Setauket, NY 11733
	Meadowbrook Pointe Links 270 Mill Rd Medford, NY 11763
-	Park Place at North Sayville 1 Central Park Blvd North Sayville, NY 11782
Site of Activity:	Preserve at Connetquot, The 18 Eagle Cir Bohemia, NY 11716
Site of Activity:	Stonington at Port Jefferson 50 Commodore Cir Setauket, NY 11733
Site of Activity:	Sunrise Village 163 Revere Dr Sayville, NY 11782
Site of Activity:	Three Village Club 42 Varsity Blvd Setauket, NY 11733

December 3, 2024

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Site of Activity:	Timber Ridge at Holbrook 52 Timber Ridge Dr Holbrook, NY 11741	
Site of Activity:	Timber Ridge Homes 33 Parklands Court Mt. Sinai, NY 11766	
Site of Activity:	Vineyards at Blue Point 1000 Sunrise Hwy Blue Point, NY 11715	
Site of Activity:	Vineyards at Moriches 10 Emilie Dr Center Moriches, NY 11934	
Site of Activity:	Windemere Ponds 5 Shore Lane Bay Shore, NY 11706	
Site of Activity:	Autumn Ridge 11 Crescent Cir Holbrook , NY	
Site of Activity:	Highlands at Aquebogue 4681 Sound Ave Riverhead, NY 11733	
Site of Activity:	The Highlands Club 517 Hartmanns Farm Rd Riverhead, NY 11733	
Site of Activity:	Foxwood Village 1407 Middle Rd Calverton, NY 11933	
Site of Activity:	The Highlands Club 517 Hartmanns Farm Rd Riverhead, NY 11901	
Site of Activity:	Glenwood Village 1661 Old Country Rd Riverhaead, NY 11901	
Site of Activity:	Stoneridge 126 Christine Drive Dix Hills, NY 11746	
Site of Activity:	The Colony 2 Colony Dr Holbrook, NY 11741	
Site of Activity:	Glenwood Village 1661 Old Country Rd Riverhead, NY 11901	
Site of Activity:	Hamlet willow creek 1 Clubhouse Dr Mount Sinai , NY 11766	
Site of Activity:	Lakepointe Picasso Way Middle Island , NY 11953	

December 3, 2024

Site of Activity:	Lakebridge 7 Lakebridge Dr N Kings Park, NY 11754
Site of Activity:	Renaissance Bay 200 La Bonne Vie Drive NY 11772
Site of Activity:	Renaissance Hills 1710 Devonshire Rd Hauppauge , NY 11788
Site of Activity:	Vineyards Mount sinai 100 Farm Acre Circle Mount Sinai, NY 11766

FEIN: 11-3105216

Workers<br/>CompPolicy #: 11131 673-4<br/>Carrier: New York State Insurance Fund

December 3, 2024

# **Available Jobs: Descriptions and Wages**

Will you accept p	articipants with al	I start and er	nd dates?	Yes:	No:	✓	
Earliest Start Da	ate: Latest Sta	rt Date:	Earliest End Date:	Latest	End Da	te:	#Students:
5/1/2025	6/22/2	025	8/30/2025	10/	1/2025		55
Hours: Ave	erage hours/week:	40		Average	e numbe days/we		
Pay Range:	High:	\$17.00/per ho	our		L	.ow:	\$16.50/per hour
Overtime: C	Overtime available:	Sometimes		Overtime	hourly ra	ate:	25.50
Meals: Are	Meals Provided?:	No			Expl	lain:	Participants must purchase their own food.
English:	Level requirement:	Excellent					
In what month(s) of expect to receive		July, August					
In what month(s) of expect to receive a		May, June, S	eptember				
	Please Explain:						e throughout the duration ower work months as

Explain: Participants will be receiving at least 40 hours on average throughout the duration of their summer contract. May and June tend to be the slower work months as schools in the area are still in session during these months. July and August are the busiest months and participants may be receiving more hours during that time. Employer will provide additional hours if available.

How often do you pay employees?		ekly	
Is job training required?	✓	Yes	No
If yes, how long is it?	1-2	weeks	
Are participants paid for training?	✓	Yes	No
Are you willing to hire couples?	✓	Yes	No
Are you willing to hire groups of friends?		Yes	No
If yes, how many are allowed in the group?	up t	to 4 partici	pants
Can participants work a second job?	✓	Yes	No
Do participants complete an additional application form upon arrival?		Yes	✓ No

This position will provide you the opportunity to interact with American co-workers, customers, or members of your local community. Remember, it's up to you to make the most of your program!

Job Type: Lifeguard

Job Description:

#### December 3, 2024

Lifequards will be working at small condominium pools alongside Big Splash supervisory team. Most of the pools are only 5 feet deep.

Lifeguards must constantly monitor guests in pools and surrounding area and ensure that
guests follow the pool rules. Lifeguards will be next to or in chlorinated water and will be in
direct sunlight for long periods of time. Participants will be standing, sitting, and walking for
long periods of time.

Lifequards must ensure a safe and healthy environment for the swimmers. Lifequards must be able to recognize and react properly in emergency situations.

Upon arrival participants will also take a pre-certification test to determine their swimming skill level. If the instructor feels they will not be able to complete and pass the assessment, participants will not continue with the certification process and therefore not be charged the fee. Participants will be asked to work as a pool attendant which does not require the certification. However, this is a limited position and may limit the amount of work hours received.

Pool attendant job duties include logging guest in and out, testing pool chemicals, cleaning the pool and pool deck. A Pool Attendants main duty is to oversee the pool area and make sure all rules and regulations are being followed

Participants will also be asked to clean and service pools to gain additional hours. Most of the pools are at communities and condominiums. In the beginning and end of the season, participants must be willing to assist with the opening and closing process of the pools. This includes covering and uncovering the pool, cleaning them and bringing out pool equipment/furniture. Additional duties will including cleaning and vacuuming pools, testing pool chemicals, recording readings, checking pool passes, and watching residents in pool.

Lifeguards will do pool attendant roles as well basic lifeguard duties.

English level required: Excellent

Continued on additional comments

#### Internal Job Type: Lifeguard / Pool Service

# No Students being hired: 55

14/-47.00/

# Age requirement: None

wage: 17.00/per hour			Deta	ils:	
	Dress Code:	Jniform		we sh co Lif Pa pu su Pla ma qu	articipants are required to ear shorts with a company wirt. Company will supply ompany shirts at no cost. feguards are required to ear a bathing suit. articipants must bring or urchase appropriate bathing its. ease reach out to the anager if you have uestions about what is opropriate.
	Requirements:	Non-smoker:	Lifeguard Certified:	✓	
		Ski:	CPR Certified:	✓	
		Greenheart Ex	kchange		6 of 15 Last Updated: 3/9/2010
		Greenheart Exchange, 746 North La	Salle, Chicago, IL 60654 USA		Lasi Opualeu. 3/9/2010

Tel: 312.944.2544 | Fax: 312-577-0692 | Website: www.greenheart.org | Email: employer@greenheart.org

# December 3, 2024

Swimmer: 🗸

Job Type:	Attendant						
Job Description:	swimming s	nt, participants will not con	feels they will not be able	on test to determine their to complete and pass the n process and therefore not be			
		If participants are placed as a pool attendant they will be guaranteed a minimum of 32 hours per week on average.					
		s will be asked to work as his is a LIMITED position a		oes not require the certification. t of work hours received.			
		will be working at small co t of the pools are only 5 fe		side Big Splash supervisory			
	guests follo	ow the pool rules. Attendar ght for long periods of time	nts will be next to or in ch	unding area and ensure that lorinated water and will be in ding, sitting, and walking for long			
	pool and po	Pool Attendant job duties include logging guest in and out, testing pool chemicals, cleaning the pool and pool deck. A Pool Attendants main duty is to oversee the pool area and make sure all rules and regulations are being followed					
	pools are a participants includes co equipment/	at communities and condor s must be willing to assist overing and uncovering the	miniums. In the beginning with the opening and clos e pool, cleaning them and s will including cleaning a	sing process of the pools. This bringing out pool nd vacuuming pools, testing pool			
	English leve	el required: Excellent					
Internal Job Type:	Pool Attend	dant/ Pool Service					
No Students being	hired: 0		Age requiremen	nt: None			
	Wage: 16.50/p	per hour	Detai	ls:			
Dress	Code: Uniforn	n		Participants are required to wear shorts with a company shirt. Company will supply company shirts at no cost. Lifeguards are required to wear a bathing suit. Participants must bring or purchase appropriate bathing suits. Please reach out to the manager if you have questions about what is appropriate.			
Require	ments:	Non-smoker:	Lifeguard Certified:				
		Greenheart Exch	nange	7 of 15			
	Greent	heart Exchange, 746 North LaSa	alle, Chicago, IL 60654 USA	Last Updated: 3/9/2010			

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Big Splash Inc, The, Setauket, NY				
Decem Ski: Swimmer: ✔	ber 3, 2024 CPR Certified:			
Job Benefits (bonuses, incentives):	As a Lifeguard, this job offers the opportunity to work 40-50 hours per week in the great outdoors!			
	NOTE: Upon arrival participants will also take a pre- certification test to determine their swimming skill level. If the instructor feels they will not be able to complete and pass the assessment, participants will not continue with the certification process and therefore not be charged the fee. Participants will be asked to work as a pool attendant which does not require the certification. However, this is a LIMITED position and may limit the amount of work hours received. If participants are placed as a pool attendant they will be guaranteed a minimum of 32 hours per week on average. Employer provides a great work environment where participants will have multiples opportunities for cultural exchange activities. The employer also provides participants with a phone to			
	make local calls. For more information about cultural activities please contact the employer directly.			
Is there a Social Security Admin office near you: Yes	Are you willing to take student to the SSA office?: Yes			
SSA office details:	Employer will assist participants with the Social Security application process, including taking them to and from the Social Security office, at no cost to the participant.			
	Office Address: 75 Oak Street Patchogue, NY 11772			
	Phone: 1-800-772-1213 Office Hours: Hours: Monday - Friday: 9:00 AM - 4:00 PM Saturday and Sunday: Closed			

# **Participant Requirements**

What are the 3 most important qualities you look for in an employee:

Outgoing, positive attitude and hard working.

December 3, 2024

# Please list any special instructions or hiring restrictions by your company (if any):

All participants must become lifeguard certified.

If participants are unable to become certified in their native country, they are able to get certified upon arrival in the United States. This will take place within a week or two after arrival.

All costs and fees of certification are the responsibility of the participant. If participants do not pass the life guarding test they will then be assigned to work as a Pool Attendant.

This position, however, has limited openings and may limit the amount of work hours participants can receive. If participants are placed as a pool attendant they will be guaranteed a minimum of 32 hours per week on average.

# Are you interested in being a Greenheart Employer?

Yes	✓	No
res	~	ю

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Housing Options	
You DO provide housing	
Sex:	
Is the participant required to sign a sepa	arate housing contract? Ves No
Is housing provided for the students?	Yes
What type of housing is available?	Dormitory         Shared Apartments         ✓         Other
Brief description of housing:	<ul> <li>There are 5 large houses located within a 5 mile radius from work.</li> <li>Housing will be assigned by worksite location. Housing is subject to change throughout the entire season. 6 houses have 6 bedrooms/2 bathrooms and one house has 3 bedrooms, 1 bathroom. Participants will share bedrooms, but have their own bed.</li> <li>There will be two participants per bedroom and will be split by gender.</li> <li>All utilities are included in the weekly rental fee of \$195 per person.</li> <li>Each participant's weekly rent includes house cleaning service and some supplies (cleaning supplies, paper towels, toilet paper, Laundry Detergent ). The cleaning service will come to the house weekly.</li> <li>Housing Addresses:</li> <li>6 bedroom houses:</li> <li>15 Olympia St, Port Jefferson Station, NY</li> <li>29 Fairway Drive, Rocky Point, NY</li> <li>180 Oakdale Bohemia Rd, Bohemia, NY</li> <li>261 Rocky Point landing Rd, Rocky Point</li> <li>3 bedroom:</li> <li>104 Terryville Rd, Port Jefferson Station, NY</li> <li>5 bedroom:</li> <li>2079 River Rd, Calverton, NY 11933</li> <li>Continued in "Additional Comments"</li> </ul>
Address: 15 Olympia St	City, State, Zip: Port Jefferson Station, NY 11776
Please check amenities/services provid	ed with the housing, if applicable include additional costs:
Linens 🗸 Telephone 🖌 Furnit	ture 🗸 Cooking 🗸 Kitchenware 🗸 Microwave 🗸 AC / Heat
✔         Bed         Air Mattress         Comp	uter 🖌 Internet 🖌 WiFi Private Bathroom
Rent of this housing (per participant)?	\$195 per participant per week
Greenheart Exc	Greenheart Exchange 9 of 15 change, 746 North LaSalle, Chicago, IL 60654 USA Last Updated: 3/9/2010

Tel: 312.944.2544 | Fax:312-577-0692 | Website: www.greenheart.org | Email: employer@greenheart.org

Big Splash Inc, The, Setauket, NY December 3, 2024						
Are housing costs automatically deducted from part		ecks? 🗸	Yes	No		
Are utilities included? 🗸 Yes No Approx	. cost of utilities	s (per participa	ant)? Not	Applicable		
Is a housing deposit required upon arrival? Yes (u arrival)	cipants arri	l upon arrival. ive to the United for the deposit				
	terms of condition	contract and le	eaves the h spection wi	ant completes the ousing in good Il be conducted by ticipant's program.		
		anytime; empl		pections can take tify participants of		
				their job or quit nousing within 10		
How will the deposit be refunded to the participant (final paycheck, etc.)? Final paycheck						
Transportation To and From Work						
How far is this housing from the job site?	2+ miles	Varied depe housing	ending on S	OA and assigned		
How will the student get to and from work?	Employer will	arrange transp	portation			
What is the approximate ONE WAY travel time to work? 10 minutes-30 minutes						
What is the approximate ONE WAY travel cost to work? \$5.00 (if participants choose to take public bus)						

# Participant Travel to Business

Participant should contact you:	Upon boarding: 🗸	Upon arrival: 🗸
Employer's Emergency phone number:	631-902-0847	
	Phil's Cell Phone	

#### December 3, 2024

# PLANE

(Participants should book tickets directly through an airline or travel agent.)

Arrival to (city, airport):	New York, New York (JFK)
Preferred Arrival Time:	Morning

Will participant be picked up from the airport? Yes

If so, by who?

No 🗸

Not applicable

How far from the airport is your place of business? 40 miles

# Special instructions/comments regarding participant's arrival:

Participants must contact their employer 1 week prior to their DS-2019 start date with their arrival information and plans.

Phillip Vargas by email: Phil@bigsplashpools.com Telephone: 1-631-902-0847

STEP ONE: Participants must arrive to the John F Kennedy International Airport (JFK) in New York.

STEP TWO: Take the the AirTrain (https://www.jfkairport.com/to-from-airport/air-train) from the airport terminal to the Jamaica Train Station, the cost is approximately \$7.75. From the Jamaica station, transfer to the east bound LIRR (Long Island Railroad) train toward Port Jefferson. More information can be found here: https://new.mta.info/schedules

STEP THREE: Exit the Long Island Rail Road Train (LIRR) at the Port Jefferson Station. Ticket costs can be up to \$16.00 depending on departure time - tickets can be purchased at kiosks in the LIRR station. For more information please visit: http://web.mta.info/lirr/Timetable/lirrmap.htm

\*\*Employer will pick up participants from the Port Jefferson Train Station and take them to their assigned housing.

STEP FOUR: Participants must call Phil or Scott once they land at the JFK airport and then again once they arrive at the Port Jefferson Station.

#### December 3, 2024

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(Participants can obtain ticket information at www.amtrak.com)

Arrival to (city, station):	Port Jeff	erson Tra	ain Statio	on
Preferred Arrival Time:	Afterno			
Will participant be picked up from the station?		Yes	✓	No
If so, by who?		Phil or S	Scott	

How far from the airport is your place of business? 1 miles

# Special instructions/comments regarding participant's arrival:

Take the the AirTrain from the airport terminal to the Jamaica Train Station, cost is approximately \$7.50.

# More information can be found here: https://new.mta.info/schedules

Then get on the Long Island Rail Road Train (LIRR) to Port Jefferson Station which is less than one mile to the rental houses.

Cost can be up to \$16.00, depending on arrival time. Employer will pick up participants from the Port Jefferson Train Station and take them to the house.

Participants must call Phil or Scott once they land at the JFK airport and then again once they arrive to the Port Jefferson Station.

Participants must contact their employer at least 1 week prior to their DS-2019 start date with their arrival information and plans.

Phillip Vargas by email: Phil@bigsplashpools.com Telephone: 1-631-902-0847

Scott: 631-484-6698 / scott@bigsplashpools.com

# **Community Profile**

This information will help students to know what to expect upon their arrival and help them prepare for their Work and Travel experience.

How would you describe your area?	Suburb	Outside of New York City
Please provide a brief description community:	of your	The Setauket community is a beautiful residential area located close to New York City and Long Island's East End. There are many beaches nearby. It is a very quiet area, but in close proximity to many East Coast attractions.
		Participants will have plenty of interaction with locals through work assignments and travel opportunities. Cultural immersion is not only very important for participants, but the community they serve. It is reinforced throughout the season.
Is there anything special that stuc bring?	lents should	Participants should bring appropriate clothing for warm weather (swimsuit, shorts, t-shirts, sandals, etc.).
What are the seasonal temperatur	res?	
Spring: 70-80 degree	ees F	Summer: 75-85 degrees F
Fall: Not applica	ble	Winter: Not applicable

December 3, 2024

What is near work?						
Transportation Depot:	✓	On foot		In town / by public transport	Requires a car	N/A
Food/Super Market:	✓	On foot		In town / by public transport	Requires a car	N/A
Shopping Mall:	✓	On foot		In town / by public transport	Requires a car	N/A
Post Office:	✓	On foot		In town / by public transport	Requires a car	N/A
Bank:	✓	On foot		In town / by public transport	Requires a car	N/A
Public Library:	✓	On foot		In town / by public transport	Requires a car	N/A
Movie Theater:		On foot	✓	In town / by public transport	Requires a car	N/A
Restaurants:	✓	On foot		In town / by public transport	Requires a car	N/A
Fitness Center/Gym:	✓	On foot		In town / by public transport	Requires a car	N/A
Sports/Recreation Facility:		On foot	✓	In town / by public transport	Requires a car	N/A
Nightlife:	✓	On foot		In town / by public transport	Requires a car	N/A
Laundromat:	✓	On foot		In town / by public transport	Requires a car	N/A
Internet Access:	✓	On foot		In town / by public transport	Requires a car	N/A

# Indicate other nearby activities:

What is near work?

Within 1-2 miles from the housing, or place of work, there are supermarkets, post office, bank, restaurants, Walmart, train station, beaches, etc. Manhattan (New York City) is 50 miles away and is easily accessible by train. Many participants have taken a bus trip to Washington D.C. to see the White House. The University of Stony Brook is two miles away. Participants may take a ferry ride to Connecticut from nearby Port Jefferson.

There is no public transportation in the area, but participants can take a taxi service called EcoTaxi for local travel if necessary. For business hours and ride fares please visit - http://www.ecotaxiny.com/

Participants can also take the Long Island Rail Road (LIRR) as an easy transportation method to New York City. The local train stop is called Port Jefferson Branch - Fare Zone 10.

Participants should visit http://lirr42.mta.info/stationInfo.php?id=66 for train schedule and rates.

# List of interesting area websites:

www.discoverlongisland.com www.longisland.com/guide-to-port-jefferson.html www.sunysb.edu https://portjeff.com/35/Visitors

# Is there wireless internet available?

In employer-provided housing.

The local public library also offers free WiFi and access to computers.

Emma S Clark Memorial Library Address: 120 Main St, Setauket- East Setauket, NY 11733 Website: https://www.emmaclark.org

### Additional Comments:

Lifeguard job description continued:

### December 3, 2024

Participant must pass a company recognized certification, as well as a written and swimming test to become a lifeguard. The cost of the test is approximately \$350.00. Participants will be responsible for all certification fees. The host prefers participants to get the certification in advance; it is cheaper and faster for participants to complete prior to arrival.

\*\*If participants choose to get Lifeguard Certified in their home country they must check with their employer that it is a certification they will accept. The most widely accepted certification is Red Cross.

### REMINDER on HOURS:

As a Lifeguard, this job offers the opportunity to work 40-50 hours per week in the great outdoors!

NOTE: Upon arrival participants will also take a pre-certification test to determine their swimming skill level. If the instructor feels they will not be able to complete and pass the assessment, participants will not continue with the certification process and therefore not be charged the fee.

Participants will be asked to work as a pool attendant which does not require the certification. However, this is a LIMITED position and may limit the amount of work hours received.

If participants are placed as a pool attendant they will be guaranteed a minimum of 32 hours per week on average.

Housing description continued:

Additional housing- 2 bedroom, 1 bathroom, 2 participants per bedroom, furnished Address to be announced.

Overview from Housing section:

There are 5 large houses located within a 5 mile radius from work. Housing will be assigned by worksite location. Housing is subject to change throughout the entire season. 6 houses have 6 bedrooms/2 bathrooms and one house has 3 bedrooms, 1 bathroom. Participants will share bedrooms, but have their own bed.

There will be two participants per bedroom and will be split by gender.

All utilities are included in the weekly rental fee of \$195 per person.

Each participant's weekly rent includes house cleaning service and some supplies (cleaning supplies, paper towels, toilet paper, Laundry Detergent ).

The cleaning service will come to the house weekly.

Housing Addresses of 6-bedroom houses:

-15 Olympia St, Port Jefferson Station, NY

-29 Fairway Drive, Rocky Point, NY

-180 Oakdale Bohemia Rd, Bohemia, NY

-261 Rocky Point landing Rd, Rocky Point

Housing Addresses of 3-bedroom house: -104 Terryville Rd, Port Jefferson Station, NY

Housing Addresses of 5-bedroom house: -2079 River Rd, Calverton, NY 11933

With cleaning service, housing inspections can take place at anytime; employer will notify participants of inspection.

If participants are terminated from their job or quit they will be required to leave the housing within 10 days.

Participants whose employment is terminated (involuntarily or voluntarily) have 10 days from the last day of work to find a new job and to submit a valid and complete Self-Arranged Job Offer (SAJO) to Greenheart Exchange for consideration. If the participant fails to submit a SAJO within the two-week deadline, Greenheart Exchange will shorten the participant's program.

If Greenheart Exchange rejects the SAJO, the participant has one (1) business day to resubmit a new or a revised SAJO, based on the directions received from Greenheart Exchange. Information about prohibited jobs for SWT program participants can be found at https://greenheartexchange.org/host/host-hire-seasonal-staff/#/tab/regulations.

### Greenheart Exchange

14 of 15 Last Updated: 3/9/2010

### December 3, 2024

If the participant no longer has housing, the participant must look for permanent housing immediately, and within two weeks must secure permanent housing that complies with Greenheart Exchange's Housing Guidelines. The new housing address must be submitted to Greenheart Exchange within 24 hours of any change of address.

For additional cultural opportunities, Greenheart Exchange suggests that participants join the Greenheart Club at https://greenheartclub.org. Through the Greenheart Club participants can connect with each other, ask questions, find volunteer opportunities, take courses, and access resources. Participants can also access the Greenheart Club through the link in the lower righthand corner of their Greenheart Exchange Online (GEO) landing page at https://geo.greenheart.org/ Participants should also check out the Visit The USA website at https://www.visittheusa.com.

Please feel free to attach any other additional information.