



Greenheart

Work and Travel Program - Employer Information W_T-Summer 2025

Nautical Okoboji LLC dba Nautical Bar and Grill, Arnolds Park, IA
December 2, 2024

Employer Information

Company Name: Nautical Okoboji LLC dba
Nautical Bar and Grill

of Employees: 65

Industry Name: Restaurant/Cafe/Concession
Stand

Primary Address: 95 W BROADWAY ST
Arnolds Park, IA 51331

Billing Address: PO Box 728
Arnolds Park, IA 51331

Site of Activity: Nautical Bar & Grill
95 W BROADWAY ST
Arnolds Park, IA 51331

Website: www.facebook.com/Nauticalboji/

Phone Number: 712-332-7879

Fax Number: Not applicable

Email Address: molly.nautical@gmail.com

Status: Awaiting Approval

Contact Name: Molly Tolle

Contact Title: Administrative Assistant

Alternate Contact: Dustyn Wikert

Alternate Title: Owner

Alternate Phone: 319-899-8906

Hiring Manager Email: Nauticalboji@gmail.com

Participant Supervisor

Email: molly.nautical@gmail.com

FEIN: 81-5238125

**Workers
Comp**

Policy #: 00769-51048B

Carrier: Badger Mutual Insurance

Available Jobs: Descriptions and Wages

Will you accept participants with all start and end dates?

Yes:

No:

Earliest Start Date:

Latest Start Date:

Earliest End Date:

Latest End Date:

#Students:

Greenheart Exchange

Greenheart Exchange, 746 North LaSalle, Chicago, IL 60654 USA
Tel: 312.944.2544 | Fax: 312-577-0692 | Website: www.greenheart.org | Email: employer@greenheart.org

1 of 10
Last Updated: 3/9/2010

Nautical Okoboji LLC dba Nautical Bar and Grill, Arnolds Park, IA

December 2, 2024

5/14/2025

5/28/2025

8/29/2025

9/16/2025

12

Hours: Average hours/week: 40

Average number of 6 days/week:

Pay Range: High: \$15.00/per hour

Low: \$15.00/per hour

Overtime: Overtime available: Sometimes

Overtime hourly rate: 1.5x set hourly rate

Meals: Are Meals Provided?: Yes

Explain: Discounted meals at all restaurants in organization offered: Nautical Okoboji Portside Pizza Pub Mother Nature's Boji Boardwalk Toast on Hill

Details will be outlined during training.

English: Level requirement: Excellent

In what month(s) can participants expect to receive the most hours? May, June, July, August

In what month(s) can participants expect to receive the least hours? September

Please Explain: The employer is open to all start and end dates during the dates listed. Business gets busy throughout the summer, Memorial Day weekend through Labor Day weekend.

The employer expects participants to work through their DS-2019 end dates.

How often do you pay employees?

Twice a month

Is job training required?

Yes No

If yes, how long is it?

Training is provided by our staff. Prior to arrival no training is required

Are participants paid for training?

Yes No

Are you willing to hire couples?

Yes No

Are you willing to hire groups of friends?

Yes No

If yes, how many are allowed in the group?

Up to 12

Can participants work a second job?

Yes No

Do participants complete an additional application form upon arrival?

Yes No

This position will provide you the opportunity to interact with American co-workers, customers, or members of your local community. Remember, it's up to you to make the most of your program!

December 2, 2024

Job Type: Line Cook

Job Description: **Job Responsibilities:**
Prepare and open kitchen by turning on equipment. Prepare all meat portions and kitchen stations.
Finish preparing the kitchen for all other needs for the business day.

Participants will be trained at all kitchen stations including but not limited to fryers, grill, and window/salad station, and plating area. Food order ticket will need to be prepared promptly and efficiently. At the end of each day closing duties will be required, and will include cleaning, washing remaining dishes, and helping to prepare and set morning staff up for success. Participants will be using cleaning chemicals. Participants may be handling pork products.

Excellent English is required.

Internal Job Type: Kitchen/Cook

No Students being hired: 12

Age requirement: None

Wage: 15.00/per hour

Details:

Dress Code: Casual

Casual, informal, closed toed, non-slip shoes and safe clothing to be in kitchen and dish pit. Participants should ask their supervisor if they have a question about what is suitable.

Requirements:

Non-smoker:

Lifeguard Certified:

Ski:

CPR Certified:

Swimmer:

December 2, 2024

Job Benefits (bonuses, incentives):

Discounted meals at all restaurants in organization offered.
Locations in full are:
Nautical Okoboji
Portside Pizza Pub
Mother Nature's
Boji Boardwalk
Toast on Hill

Is there a Social Security Admin office near you: Yes
SSA office details:

Training is on the job, there is no designated time/length.
Are you willing to take student to the SSA office?: Yes
Employer will take participants to the local Social Security office at least 10 days after their status is listed as Active in SEVIS.
Trips will be scheduled throughout the season for free and communicated directly to participants.
Participants are encouraged to contact Molly Tolle with scheduling questions, at email: molly.nautical@gmail.com
The closest office is located approximately 18 miles away at:

Social Security Office Information
Address: 1610 12TH AVE SW
SPENCER, IA 51301
Phone: 1-866-273-6050
TTY: 1-800-325-0778
Fax: 1-833-950-2640

Hours:
Monday-Friday: 9:00 AM - 4:00 PM
Saturday-Sunday: Closed

Participant Requirements

What are the 3 most important qualities you look for in an employee:

Hardworking, respectful, good attitude

December 2, 2024

Please list any special instructions or hiring restrictions by your company (if any):

Participants should be neat, clean and presentable for the work environment.
Hair must be clean and styled.
Personal cleanliness is very important.
Maintain good hygiene, preventing unpleasant breath and body odor.
Clothing should be clean, pressed and properly fitted.
Tattoos must be covered and no excessive piercings or hair color.

Participants are Ambassadors of their home country and should make every effort to represent their country well.

Please Note: Friends and couples are welcome to apply, however, they should not expect to be assigned the same shift or be granted the same days off.

Are you interested in being a Greenheart Employer? Yes No

This business has elected to be a member of CCI's Greenheart Club. We encourage all participants placed here to join the Greenheart Club, as well. This can be done via the CCI online application system. You may be expected to participate in an environmental initiative or event, while employed by this business. Don't worry, it will be fun! [Login](#)

Housing Options

You DO provide housing

Sex:

Is the participant required to sign a separate housing contract? Yes No

Is housing provided for the students? Yes

What type of housing is available? Dormitory Shared Apartments Other

Brief description of housing:

Employer has secured housing with a property management company.
Housing Description:
-3 level dorm building
-Shared: full bathroom and kitchen provided on each level.
-Pots, pans, and dishes provided
-Utilities included (gas, electric, water, sewer, trash, and internet), as well as weekly cleaning services.
-Onsite laundry is available onsite for free; alternative option available within walking distance, approximately \$2 per load.
-2-8 per participants per room, depending on size [larger rooms with up to 8]
-Bunk beds provided
Bedroom divided by gender, but building possibly co-ed.

This dormitory is owned by a local property management company and will also have other international participants working in the area living in it.

This will be a great multicultural and social experience for all participants.

Please see additional information in the "Additional Comments" section of this Agreement.

Address: 1804 OKOBOJI AVE

City, State, Zip: Milford, IA 51351

Greenheart Exchange

Greenheart Exchange, 746 North LaSalle, Chicago, IL 60654 USA
Tel: 312.944.2544 | Fax: 312-577-0692 | Website: www.greenheart.org | Email: employer@greenheart.org

5 of 10
Last Updated: 3/9/2010

December 2, 2024

Please check amenities/services provided with the housing, if applicable include additional costs:

- Linens Telephone Furniture Cooking Kitchenware Microwave AC / Heat
- Bed Air Mattress Computer Internet WiFi Private Bathroom

Rent of this housing (per participant)? \$150.00 per week

Are housing costs automatically deducted from participants' paychecks? Yes No

Are utilities included? Yes No Approx. cost of utilities (per participant)? Not applicable.

Is a housing deposit required upon arrival? Yes (upon arrival) Although a housing deposit is not collected the following non-refundable fees will be collected upon arrival; totaling \$350:

- \$200 Travel/Transportation Fee
 - Transportation provided on a set schedule
 - This provided transportation is only coordinated to work and housing on a set schedule.
 - \$150 Cleaning Fee
 - This fee is for the weekly cleaning service coordinated throughout the season as well as the deep cleaning provided before and after their stay
- Again, this \$350 is expected to be paid upon arrival.

They will also be required to sign a lease agreement with our property management company upon arrival.

Participants are required to vacate the housing within 72 hours of employment termination or ending employment early (quitting).

How will the deposit be refunded to the participant (final paycheck, etc.)? Not applicable.

Transportation To and From Work

How far is this housing from the job site? 2+ miles Approximately 2.5 miles from job site

How will the student get to and from work? Transportation provided on a set schedule

What is the approximate ONE WAY travel time to work? 5 minutes

What is the approximate ONE WAY travel cost to work? See information below

Participant Travel to Business

Participant should contact you: Upon boarding: Upon arrival:

Employer's Emergency phone number: 319-899-8906
Owner, Dustyn's Cell Phone

December 2, 2024

PLANE

(Participants should book tickets directly through an airline or travel agent.)

Arrival to (city, airport): Sioux Falls Regional Airport (FSD), Sioux Falls SD

Preferred Arrival Time: No Preference

Will participant be picked up from the airport? Yes No

If so, by who? Molly Tolle

How far from the airport is your place of business? 100 miles

Special instructions/comments regarding participant's arrival:

Email communication will be required 48 hours prior to arrival. At that time, pick up timing and vehicle to look for will be established.

Molly Tolle
molly.nautical@gmail.com
Phone: 785-443-2865

The travel itinerary will need to be sent to host by participants, preferably as soon as the information is booked for staff coordination purposes.

Community Profile

This information will help students to know what to expect upon their arrival and help them prepare for their Work and Travel experience.

How would you describe your area? Tourist Area Small town and rural tourist area

Please provide a brief description of your community: Vacation area with 3 connected lakes in it. Very popular in Midwest for family vacations, reunions, and other large gatherings and events. Arnolds Park is a tourist area with many entertainment venues for visitors to enjoy. Experience the oldest amusement park west of the Mississippi, several golf courses, a full-service marina and rentals of boats, personal watercraft, wakeboards, scooters and bicycles. A diverse variety of restaurants, lounges and nightlife abound, including the Roof Garden. Numerous shops are clustered in several venues and are scattered up and down US Hwy. 71. Visitors have a wide range of accommodation types to choose from, including resorts, a time-share and public and private campgrounds.

Arnolds Park changes with the seasons. In the winter, there is a casual, informal atmosphere and in the summer the town is full of activity. The eclectic people who live in the area believe it's the best of both worlds.

Is there anything special that students should bring? Any clothing they would like to bring to be in a warmer climate and enjoy the lakeside environment, as well as safe and casual work attire.

What are the seasonal temperatures?
Spring: 32-70 degrees F Summer: 70-95 degrees F
Fall: 50-75 degrees F Winter: 0-30 degrees F

What is near work?

December 2, 2024

Transportation Depot:	✓	On foot	✓	In town / by public transport	Requires a car	N/A
Food/Super Market:	✓	On foot	✓	In town / by public transport	Requires a car	N/A
Shopping Mall:	✓	On foot	✓	In town / by public transport	Requires a car	N/A
Post Office:	✓	On foot	✓	In town / by public transport	Requires a car	N/A
Bank:	✓	On foot	✓	In town / by public transport	Requires a car	N/A
Public Library:	✓	On foot	✓	In town / by public transport	Requires a car	N/A
Movie Theater:	✓	On foot	✓	In town / by public transport	Requires a car	N/A
Restaurants:	✓	On foot	✓	In town / by public transport	Requires a car	N/A
Fitness Center/Gym:	✓	On foot		In town / by public transport	Requires a car	N/A
Sports/Recreation Facility:	✓	On foot		In town / by public transport	Requires a car	N/A
Nightlife:	✓	On foot	✓	In town / by public transport	Requires a car	N/A
Laundromat:	✓	On foot	✓	In town / by public transport	Requires a car	N/A
Internet Access:	✓	On foot	✓	In town / by public transport	Requires a car	N/A

Indicate other nearby activities:

Lakes with beaches and boating rentals available, as well as amusement park within walking distance. Participants can visit the Iowa Great Lakes Maritime Museum. Participants can partake of many outdoor or indoor activities such as fishing, boating, visiting nature parks, golfing, attending a movie, or shopping.

Participants receive a free membership to the local YMCA. Please see website for activities and events:
<http://okobojimca.com>

Spencer, IA is about 15 miles away and provides more shopping and entertainment opportunities.

Local public transportation is not available, however Boji Rides Taxi has flat rates for in-town and local transportation for approximately \$6.00 for a single passenger. The employer will provide participants with details and possible discounts upon arrival. Additionally, participants can call 712-339-5886 or email bojirides@mediacombb.net
<https://www.bojirides.com/2012/10/taxi-service/>

List of interesting area websites:

- <https://okobojichamber.com>
- <https://www.exploreokoboji.com>
- https://www.okoboji.com/see_and_do
- <https://vacationokoboji.com/>

Is there wireless internet available?

Yes. Wireless internet is available at housing and also at participant's work location.

Additional Comments:

Scheduled transportation is provided to/from housing to/from work. The schedule is built around the work shifts set by employer.

This transportation is included in the Transportation Fee outlined under the Housing tab.

If participants are interested in coordinating their own, independent travel outside of the set schedule, they are encouraged to utilize the local taxi service: Boji Rides Taxi. Boji Rides Taxi has flat rates for in-town and local transportation for approximately \$6.00 for a single passenger.

December 2, 2024

The employer will provide participants with details and possible discounts upon arrival.

Additional contact information:

Telephone: 712-339-5886

email: bojirides@mediacombb.net

Website: <https://www.bojirides.com/2012/10/taxi-service/>

Housing Continued:

Employer has secured housing with a property management company.

Participants will be required to sign a lease agreement with our property management company upon arrival.

Housing Description:

-3 level dorm building

-Shared: full bathroom and kitchen provided on each level.

-Pots, pans, and dishes provided. Dishes must be kept up with, or additional charge will be enforced.

-Utilities included (gas, electric, water, sewer, trash, and internet), as well as weekly cleaning services.

Bedrooms:

-2-8 per participants per room, depending on size

-The most to a room will be 8, but that is rare; typical size is 2-4

-Bunk beds provided

Bedroom divided by gender, but building will possibly be co-ed, gender divided by floor for single gender bathrooms.

Laundry:

-Onsite laundry is available onsite for free, one washer and dryer

-An alternative option available within a 5 minute walking distance is a laundromat; 2 buildings down. Cost is approximately \$2 per load.

Participants will be interacting with a diverse local workforce, including Latino and Native American employees, at work and on their time off.

Participants whose employment is terminated (involuntarily or voluntarily) have 2 weeks from the last day of work to find a new job and to submit a valid and complete Self-Arranged Job Offer (SAJO) to Greenheart Exchange for consideration. If the participants fail to submit a SAJO within the two weeks deadline, Greenheart Exchange will shorten the participant's program.

If Greenheart Exchange rejects the SAJO, the participants have one (1) business day to resubmit a new or revised SAJO, based on the directions received from Greenheart Exchange. Information about prohibited jobs for SWT program participants can be found at <https://greenheartexchange.org/host/host-hire-seasonal-staff/#/tab/regulations>.

If the participant no longer has housing, the participant must look for a permanent housing immediately, and within two weeks must secure permanent housing that complies with Greenheart exchange's Housing Guidelines. The new housing address must be submitted to Greenheart Exchange within 24 hours of any change of address.

For additional cultural opportunities, Greenheart Exchange suggest that participants join the Greenheart Club at <https://greenheartclub.org>. Through the Greenheart Club participants can connect with each other, ask questions, find volunteer opportunities, take courses, and access resources. Participants can also access the Greenheart Club through the link in the lower right-hand corner of their Greenheart Exchange Online (GEO) landing page at <https://geo.greenheart.org>.

Participants should also check out the Visit the USA Website at <https://www.visittheusa.com>.

Please feel free to attach any other additional information.

December 2, 2024

J-1 Work and Travel Program Employer Placement Agreement



TERMS OF AGREEMENT:

This document signifies an agreement between the employer listed above and CCI Greenheart. The Terms of this agreement, including the Employer Placement Agreement and hired Participant's Placement and Housing Agreement, may be found on the internet, at this URL:

<https://docs.cci-exchange.com/wp-content/uploads/2015/03/SWT-Host-Organization-Terms-of-Agreement.pdf>

The employer representative signing this Agreement is required to print, review, and retain a copy of these TERMS OF AGREEMENT for his or her own records.

By signing below, I do hereby acknowledge and agree to the terms and conditions for CCI Greenheart's Work and Travel Program (including the Employer Placement Agreement and the Participant Placement and Housing Agreement), as listed at the above URL.

Molly Allie

Authorized EMPLOYER Representative's Signature:

Administrator

Authorized EMPLOYER Representative's Title:

Nautical Okoboji LLC

Name of EMPLOYER Company:

12/3/24

Date: