



J-1 WORK AND TRAVEL PROGRAM

JOB OFFER AGREEMENT FORM

Exchange Visitor ID number

HOST ENTITY INFORMATION

Host Entity Name: Gaido's Inc
Site of Activity Address: 3828 Seawall Blvd, Galveston, TX, 77550, United States

JOB INFORMATION

Job Title Restaurant Attendant
Start date - Earliest 2025-05-10 Latest 2025-05-15
End date - Earliest 2025-08-30 Latest 2025-08-30
Guaranteed salary/wage per hour before deductions 7.25 \$ per hour
Average hours per week 32
Required Interviews Sponsor Interview, Host Interview

HOUSING INFORMATION

Housing Model Participant arranged

EXCHANGE VISITOR SECTION

Table with 2 columns: Exchange Visitor Printed Name, Date of birth, Program Start Date, Program End Date, Signature, Date

Sponsor or agency representative name

I confirm that I have read, understood, and agreed to the conditions outlined in this job offer. I agree to adhere to all Alliance Abroad and Department of State program rules regarding employment and program participation, including the Terms and Conditions which were part of my program application.

Section 1

HOST ENTITY INFORMATION

Table with 2 columns: Entity name, Description, Web site, Primary contact name. Values include Gaido's Inc, Gaido's restaurant history, http://www.gaidos.com/, Ashley Valdez

Title	Payroll Administrator
Phone 1	409-761-5515
Fax	409-761-5518
Email	avaldez@gaidos.com

Section 2

DETAILED JOB INFORMATION

Site of Activity address	3828 Seawall Blvd, Galveston, TX, 77550, United States
Job Title	Restaurant Attendant
Special requirements	<p>***Students MUST arrange and secure housing for the entirety of their program prior to arrival.</p> <p>Ability to work well with others as a team. Ability to thrive in a fast-paced environment. Physically able to stand, walk, and carry food trays for prolonged periods of time. Ability to carry up to 30 pounds. Strong attention to detail. Able to follow directions. Strong work ethic, exceptional people skills. Be available to fill in as needed to ensure the smooth and efficient operation of the restaurant as directed by restaurant manager or supervisor. Follow all company health and safety rules. Complete additional duties as assigned by manager or supervisor.</p> <p>Candidates will be hired and trained as Busboys/Foodrunners, or in the Kitchen as cooks, or as a dishwasher.</p>
Position details and description	<p>Restaurant Attendant:</p> <p>All positions/participants will start in the back of the house (food runner, expo, kitchen).</p> <p>Busboy/Foodrunners: Responsibilities: Assist Servers with food and beverages service from kitchen to tables. Clean and prepare dining areas. Set up and clearing of the dining tables. Other restaurant duties as assigned by supervisors. Take dirty tableware to dish room and place silverware, dishes and glassware, etc. in appropriate areas for washing. Promptly clean table tops, chairs and booths between seating. Check and clean floor as required. Inspect assigned restrooms and clean as needed.</p> <p>Kitchen: Assist kitchen staff with: Preparing all served food Operate standard kitchen equipment safely and efficiently. Adhere to all sanitation and food production health codes. Clean and maintain kitchen equipment, utensils and appliance.</p> <p>Dishwasher: Scrape, rinse, and load dishes and utensils into dish machine. Wash and sanitize all pans, utensil, and dishes. Clean, sanitize, and maintain dish machine. Unload dishes and utensils from dish machine and organize them properly.</p>

	<p>Maintain a clean work are. Perform additional cleaning duties as requested.</p> <p>Specific duties may include but are not limited to any combination of the following:</p> <ul style="list-style-type: none"> - Provides general assistance to servers to ensure customer satisfaction. - Promptly greet guests as they are seated and bring bread, butter and water to table. - Speedily and efficiently delivers food from the kitchen to the correct customers. - Replenish complimentary items such as bread, butter, condiments, etc. - Clear tables after guests. Take tableware to dish room and place silverware, dishes, glassware, etc. in appropriate areas for washing. - Promptly clean table tops, chairs and booths between seating. - Check floor and clean as required. - Reset and arrange tabletop for the next customer. - Inspect assigned restrooms and clean as needed. - Respond appropriately to guest requests. Communicate guest requests to server as needed. - Be available to fill in as needed to ensure the smooth and efficient operation of the restaurant as directed by the restaurant manager or immediate supervisor. - Prepares soups, salads and bread & Butter for the servers during rush periods. - Follows all company health and safety rules. - Complete additional duties as assigned by supervisor.
Department	Restaurant
<p>Work schedule</p> <p>Shifts may vary; Hours may be reduced depending on business needs, weather, economic situations, your performance, sick time and other circumstances.</p>	<p><i>Shifts will vary; hours may be reduced depending on business needs, weather, economic situations, your performance, sick time and other situations.</i></p> <p><i>Exact days vary and will include weekends and holidays. Shift hours may vary from 9am – 12am.</i></p>
Average hours per week	32
<p>Guaranteed salary/wage per hour before deductions</p> <p>Employers must lawfully abide by their state and local minimum wage laws for tipped and non-tipped positions. As minimum wage increases annually, even if it is in the middle of a J-1 Summer Work Travel program, employers must follow their state minimum wage laws and increase pay for any employees who's wages do not meet the new state minimum. Participants should be compensated the higher of federal, state or local minimum wage. If an employee's tips combined with their hourly wage do not meet the minimum wage requirement, the employer must make up the difference.</p>	\$7.25
Is Overtime available	Yes
Overtime wage (if applicable)	1.5 x normal rate. Overtime is offered but not guaranteed. Overtime will vary.
Required experience	Restaurant experience preferred
English level	Excellent
Supervisor	Ashley Valdez

Section 3

POSITION REQUIREMENTS

Grooming	
Grooming standards	Must have trim haircut and/or hair pulled back and a clean-cut, professional

	appearance with clean-shaven faces for males.
Dress code	Participants will need to purchase black, non-slip shoes. The shoes must say "slip resistant" or "non-slip" on the shoe. Additional information regarding uniforms will be given after arrival. Please see attached orientation packet for dress code details. Do not purchase anything until you are given your position.
Uniform provided?	No
Cost to Exchange Visitor	\$20 - \$50
When is uniform fee due	Uniform fee for kitchen employees is deducted from the first paycheck.
Screening	
Host Entity will require a drug test	No
Host Entity will provide the drug test	YES
Description of drug screening policy	Employees may be tested if there is a reasonable cause. If participant fails drug test at any time, participant may be fired.
Will Exchange Visitors incur a cost for screening	No
Cost to Exchange Visitors (if applicable)	no
When is screening fee due	none
Payment	
Payment schedule	bi_weekly
Allowances, bonuses, and/or incentives	There is a \$3.00 deduction per pay period which allows employees to have fountain drinks, coffee, tea, condiments, bread, crackers. As part of this program, employee meals can be purchased for \$5.00 during their shift.
Description	Pay per positions: \$11.00/hour for dishwashers \$12.00/hour for all other kitchen positions \$5.25/hour + tipshare for Foodrunner/Busboy Tipshare amounts will vary daily based on business level, overall sales, hour(s) of work, and number of employees on tipshare during the worked hours. Tipshare employees receive \$5.25 an hour + tipshare. Calculation for hourly wage with tipshare: The total amount of pay for the hours + the total tipshare earned is divided by the total hours worked. If the minimum wage of \$7.25/hour is not met with this calculation the employee will receive a "minimum wage make-up" on the paycheck to make-up for the difference. Low hours during inclement weather such: strong winds, rainy days.
Training / Orientation	
Host Entity provides training/orientation	Yes
Description	Training is provided for all job positions by the managers, supervisors and staff. It begins as soon as you are clocked in for your first shift. Alliance Abroad Group (AAG) provides Orientation and Safety Seminar to all participants. It is mandatory and every student must attend. It is scheduled by AAG.

Will Exchange Visitors be paid during training/orientation	Yes
Length of training/orientation	2 weeks
Will Exchange Visitors incur a cost for training/orientation	No
Cost to participant	N/A
When is training fee due	N/A

Section 4

HOUSING INFORMATION

If company provided housing or temporary housing is not offered, Exchange Visitors will need to secure housing after they have accepted the job offer.

Does Host Entity provide temporary housing?	No
Cost of temporary housing	company doesn't provide housing

Housing Lead 1

Housing model	Participant arranged
Gender requirement	Any
Housing type	Other
Housing name	Gigi Guillory's House
Address	1911 45th street, Galveston, TX, 77550
E-mail	MsGuillory1@yahoo.com
Phone	(832) 880-5731
Housing cost	375.0
How often is rent due?	Per month
Is weekly cost/rent payroll deducted?	No
Housing deposit	150.0
Is housing deposit payroll deducted?	No
Housing fees - additional comments	<p>Airport pick-up is available if arranged with Gigi Guillory at least 1 week in advance; cost is less than taxi. Confirm with Gigi the cost via e-mail.</p> <p>Housing rent cost is subject to change based on availability. Housing rate is per person, per bed. There are 2 bunk beds per room, which means 4 participants and 4 beds per room. Participants are not responsible for paying their roommates portion of rent. There is no smoking on the property; if you violate the no smoking policy it is a</p>

	\$50 fine per individual or per resident if it cannot be determined who is violating the no smoking policy.
Is deposit refundable	Yes
Deposit refund policy	Yes
Can housing be co-ed	Yes
Is renters insurance required	No
Housing amenities	Basic Utilities
Distance between work site and housing	Varies- depending on the work place, but should not be more than 5 miles each way
Transportation details	Public Transportation: https://www.galvestontx.gov/393/Transportation
Description	<p>Standard 4 bedroom furnished house. Prices subject to change prior to program start date.</p> <p>Note from Marianna: 3-story house that was converted into student housing. There are no room numbers and the house can hold up to 30 participants.</p> <p>Note from Marianna on 6/28/24: "This is 6-7 bedroom house with 5 bathrooms and a 3 story house with 2 full kitchen"</p> <p>Please contact housing directly to confirm pricing; pricing listed above is subject to change without notice and cannot be guaranteed.</p>
Number of beds per room	4
Number of bedrooms	4
Exchange Visitors per property	16
Exchange Visitors per room	4
Bathrooms per property	3
Bedding and towels	Yes
Kitchen facilities	Yes - Stove, oven, microwave, dishwasher, coffee maker
Additional items must bring	<p>Personal items</p> <p>Before you arrive in the US and begin your AAG program, visit our partner DormCo.com for your housing needs to order the essential supplies you'll need while in the US and have it delivered to your housing for you. This is the best place to find an impressive selection of affordable living essentials like bedding, furniture and overall room accessories.</p>
Additional comments	<p>Airport pick-up is available if arranged with Gigi Guillory in advance; cost is less than taxi. Confirm with Gigi the cost via e-mail.</p> <p>Housing rent cost is subject to change based on availability. Housing rate is per person, per bed. There are 2 bunk beds per room, which means 4 participants and 4 beds per room. Participants are not responsible for paying their roommates portion of rent. There is no smoking on the property; if you violate the no smoking policy it is a \$50 fine per individual or per resident if it cannot be determined who is violating the no smoking policy.</p>

Included in cost	Utilities Cable TV Internet
Additional items included in cost	Bicycle for riding available for rent- check with the landlord directly regarding the cost.
Administration fee	100.0
Administration fee due	Prior to arrival - Application, administration, and operation fees
Housing deposit due	Upon arrival
Housing deposit refundable	Yes
Further information on housing refund policy	Yes - Housing deposit is \$250 (\$100 is non refundable- as prices are subject to change prior to program start date); \$150 refunded at the end of the program if there is no damage left to the property
Lease required	Yes
Length of lease	3 Months
Further information on length of lease	Will be for the full length of the participants employment.
Fees additional comments	Airport pick-up is available if arranged with Gigi Guillory at least 1 week in advance; cost is less than taxi. Confirm with Gigi the cost via e-mail. Housing rent cost is subject to change based on availability. Housing rate is per person, per bed. There are 2 bunk beds per room, which means 4 participants and 4 beds per room. Participants are not responsible for paying their roommates portion of rent. There is no smoking on the property; if you violate the no smoking policy it is a \$50 fine per individual or per resident if it cannot be determined who is violating the no smoking policy.

Housing Lead 2

Housing model	Participant arranged
Gender requirement	Any
Housing type	Other
Housing name	Maria Alverdin Housing
Contact name	Maria Alverdin
Address	5707 Avenue Q 1/2, Galveston, TX, 77551
E-mail	mariaalverdin@icloud.com
Phone	(409) 457-4585
Housing cost	400.0

How often is rent due?	Per month
Is weekly cost/rent payroll deducted?	No
Housing deposit	200.0
Is housing deposit payroll deducted?	No
Is deposit refundable	Yes
Deposit refund policy	Yes
Can housing be co-ed	Yes
Is renters insurance required	No
Distance between work site and housing	Varies- depending on the work place, but should not be more than 5 miles each way
Transportation details	Participants can use the public transportation here: https://www.galvestontx.gov/393/Transportation Uber, Taxis
Description	Housing rent and deposit cost is subject to change based on availability. Housing rate is per person, per bed. There are 2-3 bunk beds per room, which means 4-6 participants per room, no bed sharing. Participants are not responsible for paying their roommates portion of rent. There is no smoking on the property; if you violate the no smoking policy it is a \$50 fine per individual or per resident if it cannot be determined who is violating the no smoking policy. Housing Address to Report to: 5707 Avenue Q 1/2, Galveston, TX 77551 This is the address to report, he has 6 houses. May be placed at following housing addresses: 5803 ave Q1/2; 5801 ave Q1/2; 5718 ave Q1/2; 5707 ave Q1/2; 4302 ave O 1/2; some houses are for 6-8 or 12 persons Please contact housing directly to confirm pricing; pricing listed above is subject to change without notice and cannot be guaranteed.
Number of beds per room	4
Number of bedrooms	4
Exchange Visitors per room	4
Bathrooms per property	2
Bedding and towels	No
Bedding and towel payment due	Bedding and towels are provided- but participants MUST bring their own as well
Kitchen facilities	Yes - Stoves, dishes, silverware, pots, pans
Additional items must bring	Personal items, Bedding, pillow cases, linen, duvet and towels Depending on the housing- there are 1 - 4 bathrooms per house
Additional comments	Housing rate is per person, per bed. There are 3-4 beds per room, which means 3-4 participants per room, no bed sharing. Participants are not responsible for paying their roommates portion of rent. There is no smoking on the property; if you violate the no smoking policy it is a \$50 fine per individual or per resident if it cannot be determined who is violating the no smoking policy.

Included in cost	The rent is per month per student: \$400/month Utilities Cable TV Internet
Administration fee	100.0
Administration fee due	Prior to arrival
Housing deposit due	\$200 Housing deposit is refundable if everything is left in good conditions. \$100 Admin fee is non-refundable.
Housing deposit refundable	Yes
Further information on housing refund policy	Yes - \$200 of the deposit is refundable at end of program if the participant stayed the agreed upon amount of time and the housing is left clean and without damages. \$100 kept as an administrative fee.
Lease required	No
Length of lease	3 Months
Further information on length of lease	This is a short term lease - 3 months lease required.

Housing Lead 3

Housing model	Participant arranged
Gender requirement	Any
Housing type	Apartment
Housing name	Island Bay
Contact name	Zachary Wereimann
Address	7400 Jones Dr, Galveston, TX, 77551
E-mail	islandbayassistant@eurekamg.com
Phone	409.741.5300
Web Address	http://www.liveatlandbay.com/
Housing cost	1600.0
How often is rent due?	Per month
Is weekly cost/rent payroll deducted?	No

Housing deposit	150.0
Is housing deposit payroll deducted?	No
Housing fees - additional comments	You must contact this housing as soon as possible to secure an apartment. Prices and availability are subject to change. Participants will need to set up utilities and internet.
Is deposit refundable	Yes
Deposit refund policy	Yes
Can housing be co-ed	Yes
Is renters insurance required	No
Distance between work site and housing	2.4 miles
Transportation details	Walking, biking, or riding an electric scooter.
Description	<p>2 - bed x 1 bath & 2 beds x 2 bath; 4 participants per room with twin beds. Rent: \$425/student +\$150 deposit/per person and \$50 application fee per person. You must contact this housing as soon as possible to secure an apartment. You can view additional floor plans here:https://www.liveatlandbay.com/floorplans/</p> <p>Prices and availability are subject to change.</p> <p>Please contact housing directly to confirm pricing; pricing listed above is subject to change without notice and cannot be guaranteed.</p>
Number of beds per room	2
Number of bedrooms	2
Exchange Visitors per property	4
Exchange Visitors per room	2
Bathrooms per property	2
Bedding and towels	No
Cost of bedding and towels	50.0
Bedding and towel payment due	N/A
Kitchen facilities	Yes - Kitchen has microwave, dishwasher, stove, refrigerator. Courtyard by Marriott - Galveston will assist in obtaining additional furnishings for the apartment unit and the kitchen.
Additional items must bring	Participants must bring bedding, towels, etc. unless participants want to buy these items upon arrival.
Additional comments	Laundry facilities, 3 pools, fitness center, private boat launch on property. Property is on the water, within 4 blocks walking distance from Seawall and Schlitterbahn.
Included in cost	<p>\$1600-\$1800/month for 2 bedroom, and \$1200 for 1 bedroom that can be shared between the roommates.</p> <p>If a 2 bedroom shared among 4 roommates, comes to \$425/month per person.</p>

Additional items included in cost	The apartment complex has 2 pools, hot tub, sauna and exercise room. Microwaves Outside Storage Units in Select Units Washer/Dryer Connections in Most apartments Free Wi-Fi at Pool Deck
Administration fee due	Prior to arrival
Housing deposit due	The housing deposit is due upon arrival.
Housing deposit refundable	Yes
Further information on housing refund policy	Yes
Lease required	Yes
Length of lease	4 Months
Fees additional comments	You must contact this housing as soon as possible to secure an apartment. Prices and availability are subject to change. Participants will need to set up utilities and internet.

Section 5

ARRIVAL INSTRUCTIONS

Alliance Abroad provides Orientation to all Exchange Visitors either in the Exchange Visitors home country or in the United States. If Exchange Visitors attend Orientation in their home country, they will travel directly to the Host Entity upon arrival. If Exchange Visitors attend Orientation in the U.S., they will travel to the Host Entity after Orientation is completed.

Best Arrival Airport	HOU - William P Hobby (Houston, TX)
Airport/bus/train pickup provided	No
General arrival instructions	<p>Participants will receive an email from HRAlliance.com that has a link to all onboarding paperwork prior to arrival. All onboarding should be completed before arriving.</p> <p>Gaido's does not provide transportation to Galveston from the airport. Before you travel make sure you book your airport transportation in advance from the airport to Galveston, otherwise you will have to pay more for a taxi upon arrival at the airport.</p> <p>The following apps and websites will provide various options on how to arrange airport transfer. Book one PRIOR to arrival.</p> <p>Apps: Uber Lyft</p> <p>Galveston Limousine Shuttle Services has routine shuttles daily. Check the website for their schedule and cost: https://galvestonlimo.com/airport-shuttle/</p> <p>Additional transportation options include: Republic Limo- http://www.republiclimo.com/index.php - Reservation in advance is required minimum of 32 hr. When booking they need to ask for the Senior Military Rate to receive a \$10 discount (they included AAG on their discount program).</p> <p>Galveston Express: http://galvestonexpress.com/ - minimum of 24 hr reservation required. Rates information available on the website. The shuttle is working Friday- Sunday and every other Monday and Thursday.</p>

	<p>If you arrive late at night and none of the transportation options are available to you at that time, you will need to make arrangements to stay at the nearby hotel/motel until the next day.</p> <p>Nearby Houston Airport - approx \$89/night: Airway Inn 2221 Greens Road Houston, TX 77032 (281) 443-9922 https://www.usamotels.top/airway-inn-houston/</p> <p>Motel in Galveston: Quality Inn and Suites - Beachfront 5924 Seawall Blvd, Galveston, TX 77551 www.qualityinngalveston.com 409-740-1088</p> <p>AAG will send more details regarding orientation and further company specific instructions closer to arrival. Company does not provide transportation to or from work. Participants should be able to walk or bike to/from work.</p> <p>*Costs are subject to change - Participants are encouraged to call or visit websites for most recent rates</p>
Should Exchange Visitors contact Host Entity before arrival	Yes
Upon arrival, Exchange Visitors should report	Participant arranged housing
Phone number	(409) 761-5515
Preferred arrival days	Monday - Friday
Preferred arrival times	8am - 5pm

Section 6

ADDITIONAL INFORMATION

Social Security Information	
Address of the nearest social security office	2835 GULF FRWY SOUTH League City, TX 77573
Distance of SSO from SOA	24.2 Miles
Will Host Entity provide transportation to the nearest Social Security office	No
Will Host Entity help Exchange Visitors make copies of the necessary documents	Yes
Other Social Security assistance provided	AAG Outreach Coordinator will provide instructions to how to go to the office upon arrival

Section 7

POTENTIAL CULTURAL ACTIVITIES

Cultural activities will be provided - Will be determined based on Covid restrictions.