



Greenheart

Work and Travel Program - Employer Information W_T-Summer 2025

Winkler Pool Management, Hyattsville, MD
January 29, 2025

Employer Information

Company Name: Winkler Pool Management	Website: www.winklerpool.com
# of Employees: 600	Phone Number: 301-864-4900
Industry Name: Lifeguarding	Fax Number: 301-779-0559
Primary Address: 4905 Edmonston Rd Hyattsville, MD 20781	Email Address: diyanapetrova@winklerpool.com
Site of Activity: Crofton Swim and Tennis 1719 Reynolds St Crofton, MD 21114	Status: Approved
Site of Activity: Jefferson Mews 501 Florida Ave Herndon, VA 20170	Contact Name: Diyana Petrova
Site of Activity: Sumner Lake HOA 9399 Nash St Manassas, VA 20110	Contact Title: International Staffing Director
Site of Activity: The Chateaux Condominium 3107 Patrick Henry Dr Falls Church, VA 22044	Alternate Contact: Chris Pennella
Site of Activity: 4620 North Park 4620 North Park Ave Chevy Chase, MD 20815	Alternate Title: Office Manager
Site of Activity: Best Western Springfield 6721 Commerce St Springfield, VA 22150	Alternate Phone: 703-451-4664
Site of Activity: Harford Village 1115 Pault Martin Dr Edgewood, MD 21040	Hiring Manager Email: diyanapetrova@winklerpool.com
Site of Activity: Sommerset House 5620 Wisconsin Ave Chevy Chase, MD 20815	Participant Supervisor
Site of Activity: Post Carlyle Square 501 501 Holland Ln Alexandria, VA 22314	Email: diyanapetrova@winklerpool.com
Site of Activity: Post Tysons Corner 1526 Lincoln Cir McLean, VA 22102	
Site of Activity: Best Western Potomac Mills 14819 Potomac Mills Rd Woodbridge, VA 22192	

Winkler Pool Management, Hyattsville, MD

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- Site of Activity:** Best Western Capital Beltway
5910 Princess Garden Pkwy
Lanham, MD 20706
-
- Site of Activity:** Best Western Fairfax
3535 Chain Bridge Rd
Fairfax, VA 22030
-
- Site of Activity:** Best Western Pentagon
2480 South Glebe Rd
Arlington, VA 22206
-
- Site of Activity:** Best Western Rockville
1251 West Montgomery Ave
Rockville, MD 20850
-
- Site of Activity:** Broad Falls
809 W Broad St
Falls Church, VA 22046
-
- Site of Activity:** Garfield House
2844 Wisconsin Ave NW
Washington, DC 20007
-
- Site of Activity:** Govenor's Square
409 Muddy Branch Rd
Gaithersburg, MD 20878
-
- Site of Activity:** Grove at Flynn's Crossing
21892 Blosson Hill Ter
Ashburn, VA 20147
-
- Site of Activity:** Harborside Village
626 Towne Center Dr
Joppa, MD 21085
-
- Site of Activity:** Heron's Cove
19101 Mills Choice Rd
Montgomery Village, MD 20886
-
- Site of Activity:** Holiday Inn Central
1501 Rhode Island Ave NW
Washington, DC 20005
-
- Site of Activity:** Holiday Inn Express Springfield
6401 Brandon Ave
Springfield, VA 22150
-
- Site of Activity:** Huntington Apartments
5225 Conn Ave NW
Washington, DC 20015
-
- Site of Activity:** Larry Weeks Community Pool
4248 Bludau Dr
Warrenton, VA 20187
-
- Site of Activity:** Maheso Co Op
3000 Patuxent River Rd
Davidsonville, MD 21035
-
- Site of Activity:** Marbury HOA
26685 Marbury Estates Dr
Chantilly, VA 20152
-

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- Site of Activity:** Montgomery Century
3115 University Blvd
Kensington, MD 20895
-
- Site of Activity:** Paramount Condominium
1830 Fountain Dr
Reston, VA 20190
-
- Site of Activity:** Post Carlyle 601
601 Holland Ln
Alexandria, VA 22314
-
- Site of Activity:** Post Corner
5804 Post Corners Trl
Centreville, VA 20120
-
- Site of Activity:** Post Falls Grove
102 Falls Grove Blvd
Rockville, MD 20782
-
- Site of Activity:** Post Park
3300 East West Hwy
Hyattsville, MD 20782
-
- Site of Activity:** Ramada Inn Triangle
4316 Inn St
Triangle, VA 22172
-
- Site of Activity:** River Park
1301 Delaware Ave SW
Washington, DC 20024
-
- Site of Activity:** Riverside Apartments
1405 Garcia Way
Aberdeen, MD 21001
-
- Site of Activity:** Sutton Towers
3101 New Mexico Ave NW
Washington, DC 20016
-
- Site of Activity:** The Carleton
4550 North Park Ave
Chevy Chase, MD 20815
-
- Site of Activity:** Promenade DC
1884 Columbia Rd NW
Washington, DC 20009
-
- Site of Activity:** Watergate East
2500 Virginia Ave NW
Washington, DC 20037
-
- Site of Activity:** Watergate South
700 New Hampshire Ave NW
Washington, DC 20037
-
- Site of Activity:** Watergate West
2700 Virginia Ave
Washington, DC 20037
-
- Site of Activity:** West River
4801 Riverside Dr
Galesville, MD 20765
-

Greenheart Exchange

Greenheart Exchange, 746 North LaSalle, Chicago, IL 60654 USA
Tel: 312.944.2544 | Fax: 312-577-0692 | Website: www.greenheart.org | Email: employer@greenheart.org

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Winkler Pool Management, Hyattsville, MD

January 29, 2025

- Site of Activity:** Winding Creek
5850 Moonbeam Dr
Woodbridge, VA 22193
-
- Site of Activity:** The George Washington
Universtity
2100 Foxhall Rd
Washington, DC 20007
-
- Site of Activity:** Georgian Colonies
3725 Dunsinane Dr
Silver Spring, MD 20906
-
- Site of Activity:** Bethesda Park
12413 Braxfield Ct
Rockville, MD 20852
-
- Site of Activity:** Arts District Master Association
4501 Longfellow St
Hyattsville, MD 20781
-
- Site of Activity:** Arundel Crossing East
820 Concorde Cir
Linthicum Heights, MD 21090
-
- Site of Activity:** Atrium at Metro West
2960 Vaden Dr
Fairfax, VA 22031
-
- Site of Activity:** AVA Wheaton
2425 Blueridge Ave
Silver Spring, MD 20902
-
- Site of Activity:** Avalon Arundel Crossing
811 Concorde Cir
Linthicum, MD 21090
-
- Site of Activity:** Avalon Fairway Hills
5441 Columbia Rd
Columbia, MD 21044
-
- Site of Activity:** Avalon Grosvenor Station
10306 Strathmore Hall St
North Bethesda, MD 20852
-
- Site of Activity:** Avalon Traville
14240 Alta Oaks Dr
Rockville, MD 20850
-
- Site of Activity:** Avalon Grosvenor Towers
10301 Grosvenor Pl
North Bethesda, MD 20852
-
- Site of Activity:** Avalon Hunt Valley
100 Shawan Rd
Cockeysville, MD 21030
-
- Site of Activity:** Avalon Laurel
6900 Anderson Way
Laurel, MD 20707
-
- Site of Activity:** Avalon Russett
8185 Scenic Meadow Dr
Laurel, MD 20707
-

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- Site of Activity:** Avalon Towson
2 E Joppa Rd
Towson, MD 21286
-
- Site of Activity:** Bridgeport
14309 Bowsprit Ln
Laurel, MD 20707
-
- Site of Activity:** Brookmill Condominium
15614 Dorset Rd
Laurel, MD 20706
-
- Site of Activity:** Carr at New Providence
2952 Yarling Ct
Falls Church, VA 22041
-
- Site of Activity:** Cedar Grove
1525 Cedar Grove Rd
Crofton, MD 21114
-
- Site of Activity:** Chartridge Community Pool
455 Reford Dr
Severna Park, MD 21146
-
- Site of Activity:** Colchester Towne
7988 Audobon Ave
Alexandria, VA 22306
-
- Site of Activity:** Collington Station
375 Johnsburg Ln
Mitchellville, MD 20721
-
- Site of Activity:** Columbia Park
2014 E Marlboro Ave
Landover, MD 20785
-
- Site of Activity:** Eagles Passages
2608 Howard Grove Rd
Davidsonville, MD 21035
-
- Site of Activity:** Eaves Columbia Towne Center
10300 Hickory Ridge Rd
Columbia, MD 21044
-
- Site of Activity:** Eaves Washington Center
15717 Winners Dr
North Potomac, MD 20878
-
- Site of Activity:** Embassy Park
4377 Embassy Park Dr NW
Washington, DC 20016
-
- Site of Activity:** Fairmont Condo
1005 Chillum Rd
Hyattsville, MD 20782
-
- Site of Activity:** Foundry Row (Avalon)
9830 Reisterstown Rd
Owings, MD 21117
-
- Site of Activity:** Fox Mill Swim Club
2720 Viking Dr
Oak Hill, VA 20171
-

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- Site of Activity:** Fox Valley
Great Valley Dr
West Friendship, MD 21794
-
- Site of Activity:** Foxwood HOA
119 Autumn Hill Way
Gaithersburg, MD 20878
-
- Site of Activity:** Franconia Commons
6211 Flatrock Rd
Alexandria, VA 22310
-
- Site of Activity:** Gateway Gardens
4203 58th Ave
Bladensburg, MD 20710
-
- Site of Activity:** Gingerville Community Pool
135 Tarragon Ln
Edgewater, MD 21037
-
- Site of Activity:** Great Falls Crossing
10850 Hunter Gate Way
Reston, VA 20194
-
- Site of Activity:** Highview Terrace
7004 Highview Ter
Hyattsville, MD 20782
-
- Site of Activity:** Hotel Pentagon
2480 South Gle Rd
Arlington, VA 22206
-
- Site of Activity:** Huntington Club
2601 Indian Dr
Alexandria, VA 22303
-
- Site of Activity:** Huntley Square Condo
3333 Huntley Square Dr
Temple Hills, MD 20748
-
- Site of Activity:** Key Landing
8499 Lynch Rd
Dundalk, MD 21222
-
- Site of Activity:** Lake Hallowell
2100 Petersfield Pl
Olney, MD 20832
-
- Site of Activity:** LLG Recreational
11510 Riverglen Ct
Bowie, MD 20720
-
- Site of Activity:** MAA National Landing
1201 South Joyce St
Arlington, VA 22202
-
- Site of Activity:** Monticello at Annapolis
2000 Monticello Dr
Annapolis, MD 21401
-
- Site of Activity:** North Heritage Recreation
4300 Americana Dr
Annandale, VA 22003
-

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- Site of Activity:** Overlook Foundation
5315 Birds View Ln
Alexandria, VA 22312
-
- Site of Activity:** Potomac Club Owners
Association
2180 Potomac Club Pkwy
Woodbridge, VA 20191
-
- Site of Activity:** Potomac Greens HOA
1786 Potomac Greens Dr
Alexandria, VA 22314
-
- Site of Activity:** Quantico Community Center-
McHugh
18005 Cutts Ave
Quantico, VA 22134
-
- Site of Activity:** Quantico Family Center
13201 Perkins St
Quantico, VA 22314
-
- Site of Activity:** Regency at McLean
1800 Old Meadow Rd
McLean, VA 22102
-
- Site of Activity:** Seasons Way
8565 Seasons Way
Lanham, MD 20706
-
- Site of Activity:** Selby Bay Yacht Club
1116 Turkey Pt Rd
Edgewater, MD 21037
-
- Site of Activity:** Somerset Community - Locust
Grove
Somerset Ridge Rd
Locust Grove, VA 22508
-
- Site of Activity:** Summers Grove
8099 Harrison Cir
Alexandria, VA 22304
-
- Site of Activity:** Sutton Place
3218 Sutton Pl NW
Washington, DC 20016
-
- Site of Activity:** The Gallery at White Flint Place
11710 Old Georgetown Rd
North Bethesda, MD 20852
-
- Site of Activity:** The Savoy at Reston Towne
Center
12000 Market St
Reston, VA 20190
-
- Site of Activity:** The Williamsburg
1276 North Wayne St
Arlington, VA 22201
-
- Site of Activity:** Waters Edge
3412 Lakeside View Dr
Falls Church, VA 22041
-

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- Site of Activity:** Westview at Ballston Metro
1001 N Vermont St
Arlington, VA 22201

- Site of Activity:** Wingate By Wyndham
6550 Loisdale Cir
Springfield, VA 22150

- Site of Activity:** Woodbridge Station
1400 Eisenhower Cir
Woodbridge, VA 22191

- Site of Activity:** Woodmont Crossing
2327 Good Hope Rd SE
Washington, DC 20020

- Site of Activity:** Plymouth Woods
848 College Pkwy
Rockville , MD 20850

- Site of Activity:** LLG
11510 River Glen Ct
Bowie, MD 20720

- Site of Activity:** LVE II HOA- Main Club House
43100 Barnstead Dr
Ashburn , VA 20148

- Site of Activity:** LVE II HOA- Fair Ridge
43100 Foxtrail Woods
Ashburn, VA 20148

- Site of Activity:** LVE II HOA
23443 Logans Ridge Ter
Ashburn , VA 20148

FEIN: 52-0949406

**Workers
Comp**

Policy #: TWC4350967

Carrier: Technology Insurance Company

January 29, 2025

Available Jobs: Descriptions and Wages

Will you accept participants with all start and end dates? Yes: No:

Earliest Start Date:	Latest Start Date:	Earliest End Date:	Latest End Date:	#Students:
				238

Hours: Average hours/week: 40

Average number of 5 days/week:

Pay Range: High: \$15.00/per hour

Low: \$15.00/per hour

Overtime: Overtime available: Sometimes

Overtime hourly rate: 1.5 times the hourly rate

Meals: Are Meals Provided?: No

Explain: Not applicable

English: Level requirement: Great

In what month(s) can participants expect to receive the most hours? July, August

In what month(s) can participants expect to receive the least hours? May, June, September, October

Please Explain: All employees MUST complete a training class before starting their job. Participants might receive only part time hours in their first weeks of work. Participants must be willing and able to work on the weekends. Full time hours are only available until September 1. Part-time hours are subject to availability after Labor Day. Winkler Pools contracts with outdoor pools, so hours are largely available in peak, hot, summer months.

How often do you pay employees?

Twice a month

Is job training required?

Yes No

If yes, how long is it?

3 to 4 days

Are participants paid for training?

Yes No

Are you willing to hire couples?

Yes No

Are you willing to hire groups of friends?

Yes No

If yes, how many are allowed in the group?

Up to 6

Can participants work a second job?

Yes No

Do participants complete an additional application form upon arrival?

Yes No

This position will provide you the opportunity to interact with American co-workers, customers, or members of your local community. Remember, it's up to you to make the most of your program!

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Job Type: Lifeguard

Job Description: Lifeguards must constantly monitor guests in pools and surrounding area and ensure that guests follow the pool rules. Lifeguards will be next to or in chlorinated water and will be in direct sunlight for long periods of time. Participants will be standing, sitting, and walking for long periods of time.

Lifeguards must ensure a safe and healthy environment for the swimmers. Lifeguards must be able to recognize and react properly in emergency situations. Lifeguards must also check and maintain specific chemical levels in the pool and operate the pool filtration system. Lifeguards will be handling chemicals. Additional required duties include, but are not limited to, cleaning the pool, surrounding area- deck, guard office, pump room, and restrooms. Job duties also include removing trash, enforcing facility rules, and gate control.

If lifeguards work 6.5 hours or more at a multi-guard facility, they are required by law to take a 30 minute break, which is unpaid.

Great English Required

The hiring wage for ALL lifeguards is \$15. A very small number of participants may have the opportunity to work in Washington DC or Montgomery County, Maryland, but this should NOT be expected. The wage in Washington DC is \$17.50/hour and the wage in Montgomery County is \$17.15/hour. The vast majority of participants will not work in DC or Montgomery County, so they will not earn this higher wage.

All participants MUST be able to work weekends!

All participants must successfully complete and pass Lifeguard Training in order to begin working as lifeguards.

Internal Job Type: Lifeguard/ Pool Operator

No Students being hired: 238

Age requirement: None

Wage: 15.00/per hour

Details:

Dress Code: Uniform

Employees have to be in uniform at all times when on duty. The cost of the uniform package is \$80-\$95. The range in costs is due to the fact that there are different options for participants to choose from. The uniform fee will be deducted from the participants' first paycheck.

Requirements:

<i>Non-smoker:</i>	<input type="checkbox"/>	<i>Lifeguard Certified:</i>	<input checked="" type="checkbox"/>
<i>Ski:</i>	<input type="checkbox"/>	<i>CPR Certified:</i>	<input checked="" type="checkbox"/>
<i>Swimmer:</i>	<input checked="" type="checkbox"/>		

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Job Benefits (bonuses, incentives):

We do offer a bonus of up to \$500: \$250 if an employee starts their work on or before May 24th, and works through the last day on their work placement agreement; and an end of the season bonus of \$250 if the employee works full time from the start date of their contract and the entire Labor Day weekend, including Monday, September 1st.

Is there a Social Security Admin office near you: Yes

Are you willing to take student to the SSA office?: No

SSA office details:

There are numerous Social Security offices in the area. Locate the closest one at www.socialsecurity.gov/locator The employer will provide directions and instructions to the participants on how to get to the social security office nearest to their housing, if needed.

Participant Requirements

What are the 3 most important qualities you look for in an employee:

Responsible, hard working, and cheerful

Please list any special instructions or hiring restrictions by your company (if any):

Participants must demonstrate advanced skills in English listening and comprehension. English proficiency will be assessed in job interview.

All Employees must be certified in Lifeguard Training, Community First Aid and CPR for Professional Rescuer.

Lifeguard Training Class Requirements:

*Swim 100 yards without stopping using front crawl (freestyle) and/or breaststroke.

*Feet-first surface dive, retrieve a 10lb brick, bring it to the surface.

*Tread water without using arms for 2 minutes.

*Once this portion of the class is completed you move onto the remainder of the class, where First Aid, CPR, Rescue Techniques are taught. The duration of a class is 3 days. A blended version of online and in person training is offered in certain cases.

WPM will organize classes in various countries. Training must be completed prior to your arrival in USA if a class is scheduled in your home country. Lifeguard training fees will not be refunded in case of a visa denial.

If a class is cancelled students will be permitted to attend a class upon arrival in USA.

If WPM does not organize a class in your home country, you must pass Lifeguard Training upon arrival in USA.

Prerequisites may vary based on training availability. The fee for Lifeguard Training is \$250. All Lifeguard Training fees must be paid prior to attending a class.

Pool Operator's License:

A test on pool operations may also be required to be taken upon arrival. The fee for this test is between \$75 and \$150 and can be deducted from your paycheck. Employer will assist you in training for this course.

Are you interested in being a Greenheart Employer?



Yes



No

This business has elected to be a member of CCI's Greenheart Club. We encourage all participants placed here to join the Greenheart Club, as well. This can be done via the CCI online application system. You may be expected to participate in an environmental initiative or event, while employed by this business. Don't worry, it will be fun!

[Login](#)

Housing Options

You DO provide housing

Sex:

Greenheart Exchange

Greenheart Exchange, 746 North LaSalle, Chicago, IL 60654 USA

Tel: 312.944.2544 | Fax: 312-577-0692 | Website: www.greenheart.org | Email: employer@greenheart.org

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Is the participant required to sign a separate housing contract? Yes No

Is housing provided for the students? Yes

What type of housing is available? Dormitory Shared Apartments Other

Brief description of housing: Housing cost includes the following utilities: water, air-conditioning, gas, sewer, trash, and electric. WiFi and cable TV are not included in the rent. Each week starts on Saturday in correspondence with each payroll week. Participants are responsible for the entire week's rent, regardless of arrival date. All housing agreements will end on September 5, 2025. Alternative housing will be available past this date. Apartments are partially furnished. Individual beds are provided. Apartments come with a full kitchen and all utensils necessary to prepare meals. Participants must provide personal necessities such as towels, sheets, pillows, and toiletries. Housing is shared by approximately 5-7 participants per apartment and 2-3 participants per bedroom. No more than 6 participants to a bathroom. Housing requests will be considered but are not guaranteed. Participants might stay in temporary housing during training. Conditions of temporary housing will be similar to permanent housing

Address: Available upon arrival City, State, Zip: Available upon arrival, Available upon arrival

Please check amenities/services provided with the housing, if applicable include additional costs:

Linens Telephone Furniture Cooking Kitchenware Microwave AC / Heat
 Bed Air Mattress Computer Internet WiFi Private Bathroom

Rent of this housing (per participant)? \$145 per week

Are housing costs automatically deducted from participants' paychecks? Yes No

Are utilities included? Yes No Approx. cost of utilities (per participant)? Not Applicable

Is a housing deposit required upon arrival? Yes (upon arrival) A \$200 housing deposit and application fee is required. Up to \$150 is refundable based on the condition of the apartment as determined by the apartment owner. \$50 is used as a cleaning fee. Security deposit refund checks are issued after a report from each property is provided to Winkler Pool Management, if the term of the contract is honored by the participant. It takes about 2 months for the reports to be ready and checks to be issued. Winkler Pool Management representatives conduct housing inspections through out the summer. On inspection, if determined by Winkler Pool Management the apartment is not being satisfactorily cleaned or maintained, employees will be given a chance to make corrections. If subsequent inspection reveals that conditions have not improved to a satisfactory level, Winkler Pool Management may elect to hire a cleaning company and the fee for the service will be equally split among all the occupants of the apartment.

How will the deposit be refunded to the participant (final paycheck, etc.)? Check mailed to participant in their home country

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Transportation To and From Work

How far is this housing from the job site? Other Distance from housing to job location varies
How will the student get to and from work? Bike, bus, metro, car
What is the approximate ONE WAY travel time to work? 25 minutes to 1 hour
What is the approximate ONE WAY travel cost to work? See additional comments

Participant Travel to Business

Participant should contact you: Upon boarding: Upon arrival:
Employer's Emergency phone number: 301-864-4900
24 hour office line

PLANE

(Participants should book tickets directly through an airline or travel agent.)

Arrival to (city, airport): Washington D.C. Dulles Airport (IAD)

Preferred Arrival Time: Morning

Will participant be picked up from the airport? Yes No

If so, by who? Not Applicable

How far from the airport is your place of business? 40 miles

Special instructions/comments regarding participant's arrival:

International students must arrive in accordance with their job offer start dates. Failure to arrive on time might result in cancellation of a job offer.

All students MUST arrive in our main office located at 4905 Edmonston Rd., Hyattsville, MD 20781.

The office is open Monday through Friday between 9am and 3pm. If you arrive after office hours, you are responsible to find your own accommodations until the office reopens.

All arrival dates MUST be confirmed with the employer at least 2 weeks prior to arriving.

Additional Information can be found on <http://www.winklerpool.com/international-students.php>

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BUS

(Participants should obtain tickets directly through an airline or travel agent.)

Arrival to (city, station): Washington D.C.

Preferred Arrival Time: Morning

Will participant be picked up from the station? Yes No

If so, by who? Not Applicable

How far from the station is your place of business? 6 miles

Special instructions/comments regarding participant's arrival:

All participants MUST arrive to the main Winkler Pool Management office located at 4905 Edmonston Rd., Hyattsville, MD 20781. The office is open Monday through Friday between 9am and 3pm. Participants who arrive after office hours are responsible for finding and paying for their own accommodations until the office reopens. Participants must arrive in accordance with their job offer start dates. Failure to arrive on time might result in cancellation of the job offer. All arrival dates MUST be confirmed with the employer at least 2 weeks prior to arriving. Arrival information must be sent to diyanapetrova@winklerpool.com. Additional information available on http://www.winklerpool.com/international-students.php Participants may take the DC Metro public transportation from the bus station to the Winkler Pool Management office. Metro bus fares vary based on time of day. For the full schedule, information on Metro lines, and details on fares, visit https://www.wmata.com/. Bus rates vary based on the time they are booked. For information on rates, please see follow the below links. www.greyhound.com www.boltbus.com https://us.megabus.com

Community Profile

This information will help students to know what to expect upon their arrival and help them prepare for their Work and Travel experience.

How would you describe your area? Other Large city and suburbs

Please provide a brief description of your community: Washington D.C. (which is the capital city of the U.S.), Maryland and Northern Virginia together make up a very large metropolitan area. There is plenty to see and do, as our pools are located in and around seasonal areas and there is a lot going on in our community. The location provides participants with easy access to travel destinations along the East Coast of the United States. It is very easy to travel by bus, train, or airplane to tourist sites such as Washington DC, New York City, Baltimore, Philadelphia, the list goes on!

Is there anything special that students should bring? Participants should provide their own personal necessities, such as towels, sheets, pillows, toiletries, etc. Female participants should bring a one piece solid navy blue or black swimming suit to their Lifeguard Certification courses. Male participants should bring swim shorts for their Lifeguard Certification course. Participants are advised to bring with them at least \$1000 to cover expenses until they receive their first paycheck.

What are the seasonal temperatures?

Spring: Not Applicable

Summer: Humid/ 25C to 40C

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Fall: Not Applicable

Winter: Not Applicable

What is near work?

Transportation Depot:		On foot	✓	In town / by public transport		Requires a car	N/A
Food/Super Market:		On foot	✓	In town / by public transport		Requires a car	N/A
Shopping Mall:		On foot	✓	In town / by public transport		Requires a car	N/A
Post Office:		On foot	✓	In town / by public transport		Requires a car	N/A
Bank:		On foot	✓	In town / by public transport		Requires a car	N/A
Public Library:		On foot	✓	In town / by public transport		Requires a car	N/A
Movie Theater:		On foot	✓	In town / by public transport		Requires a car	N/A
Restaurants:	✓	On foot	✓	In town / by public transport		Requires a car	N/A
Fitness Center/Gym:	✓	On foot	✓	In town / by public transport		Requires a car	N/A
Sports/Recreation Facility:	✓	On foot	✓	In town / by public transport		Requires a car	N/A
Nightlife:		On foot	✓	In town / by public transport		Requires a car	N/A
Laundromat:	✓	On foot		In town / by public transport		Requires a car	N/A
Internet Access:	✓	On foot	✓	In town / by public transport		Requires a car	N/A

Indicate other nearby activities:

Washington D.C. is famous for its historical sites and museums (many of them free) and monuments as well as being a busy urban center. Participants will be able to sight see, visit theaters and galleries, as well as enjoy its busy nightlife, shopping and restaurants.

Other sites of interest include Baltimore, Annapolis and Old Town Alexandria.

Participants who choose to use a bicycle should follow all bike safety rules, including complying to local road laws and using a helmet and bike lock.

List of interesting area websites:

- <http://www.winklerpool.com/international-students.php>
- www.dcchamber.org
- www.washington.org
- en.wikipedia.org/wiki/Washington,_D.C.

Is there wireless internet available?

Wi-Fi is available at the Library, at local cafes, and at coffee shops in our area. Wi-Fi is not provided in employee housing, however, participants may choose to purchase Wi-Fi services at their own expense.

Additional Comments:

PAYROLL:

Paychecks are issued on bi-weekly bases with two weeks processing time. It might take up to 4 weeks (one month) for participants to receive their first paycheck!

Final paychecks will be issued to participants on the regular pay schedule. If a participant does not collect their final paycheck before they depart the United States, they can arrange to have it sent by mail to their home address along with their housing deposit, which may take up to two months.

TRANSPORTATION:

All employees are responsible to arrive on time for their shift.

Job locations are within walking or biking distance from the housing with a few exceptions. Bikes are available for \$90

Winkler Pool Management, Hyattsville, MD

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and up at Walmart or Target. A weekly metro pass is currently available for \$60.75 and a weekly bus pass is \$17.50.

PHONES AND ELECTRONIC DEVICES:

The usage of personal cell phones, laptops, tablets, and other electronic devices is strictly prohibited while on duty. Overseas calls, long distance calls, and toll charges are forbidden at all Winkler Pool Management pools and housing. The fees for all unauthorized calls will be deducted from the employee's paycheck.

NO SMOKING:

Smoking is strictly prohibited in all employee housing. In addition to this, smoking is prohibited while on duty and in close proximity of work locations.

SUSPENSION:

Violation of company policies, such as using an electronic devices or smoking while on duty, may lead to suspension without pay or termination of employment.

LOCATION:

Winkler Pool Management Inc. manages pools in Washington DC, Maryland and Northern Virginia. The area in which international employees will live and work at is determined by the employer upon arrival and completion of training and orientation. The housing and work locations are within 80 miles of Washington DC. Housing and work placement location requests will be considered, but cannot be guaranteed.

Participants who would like to continue to receive housing from Winkler Pool Management after September 5 must contact Diyana Petrova at least 2 weeks in advance. Extended housing may be provided in a different location.

Transportation Links:

Virginia Railway Express-<http://www.vre.org/>

DC Metro- <http://www.wmata.com/>

Loudon County- <http://www.loudoun.gov/bus>

FINAL CHECKS:

All checks issued after US departure will be held until the housing security deposit refund checks are issued and will be mailed overseas at the same time. Final checks can be sent by regular or registered mail. The fee for registered mail is \$20.

Additional Information can be found on <http://www.winklerpool.com/international-students.php>

If an employee's employment is terminated or the employee leaves the company, they will be immediately reported to Greenheart Exchange. In addition to this, the employee is responsible to cover all unpaid rent, training fees, and uniform costs. These fees will be collected from any unpaid wages. Winkler Pool Management is usually willing to negotiate the required move-out date for participants who are fired or quit. However, depending on the situation, participants may be required to move out within as little as 24 hours.

Participants will interact with Americans, both locals and tourists, at work and also as they explore the Washington D.C. Metropolitan area.

Participants whose employment is terminated (involuntarily or voluntarily) have 2 weeks from the last day of work to find a new job and to submit a valid and complete Self-Arranged Job Offer (SAJO) to Greenheart Exchange for consideration. If the participant fails to submit a SAJO within the two-week deadline, Greenheart Exchange will shorten the participant's program.

If Greenheart Exchange rejects the SAJO, the participant has one (1) business day to resubmit a new or a revised SAJO, based on the directions received from Greenheart Exchange. Information about prohibited jobs for SWT program participants can be found at <https://greenheartexchange.org/host/host-hire-seasonal-staff/#/tab/regulations>. If the participant no longer has housing, the participant must look for permanent housing immediately, and within two weeks must secure permanent housing that complies with Greenheart Exchange's Housing Guidelines. The new housing address must be submitted to Greenheart Exchange within 24 hours of any change of address.

For additional cultural opportunities, Greenheart Exchange suggests that participants join the Greenheart Club at <https://greenheartclub.org>. Through the Greenheart Club participants can connect with each other, ask questions, find volunteer opportunities, take courses, and access resources. Participants can also access the Greenheart Club through the link in the lower righthand corner of their Greenheart Exchange Online (GEO) landing page at <https://geo.greenheart.org/> Participants should also check out the Visit The USA website at <https://www.visittheusa.com>.

Please feel free to attach any other additional information.

Greenheart Exchange

Greenheart Exchange, 746 North LaSalle, Chicago, IL 60654 USA
Tel: 312.944.2544 | Fax: 312-577-0692 | Website: www.greenheart.org | Email: employer@greenheart.org

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