



Greenheart

Work and Travel Program - Employer Information W_T-Summer 2025

That Guy With A Broom LLC My Helping Hands, Frankford, DE
January 13, 2025

Employer Information

Company Name: That Guy With A Broom LLC My Helping Hands	Website: www.myhelpinghandscleaningservices.com
# of Employees: 20	Phone Number: 302-727-2517
Industry Name: Resort/Country Club/Casino/Ranch	Fax Number: Not Applicable
Primary Address: 4 DOVER ST Frankford, DE 19945	Email Address: daisy@tgwbroom.com
Billing Address: 29L Atlantic Ave #107 Ocean View, DE 19970	Status: Awaiting Approval
Site of Activity: Sea Colony Resort Rentals 33546 MARKET PL Bethany Beach, DE 19930	Contact Name: Daisy Hora
Site of Activity: Bethany West Resort Rentals 33546 MARKET PL Bethany Beach, DE 19930	Contact Title: Business Owner
Site of Activity: Bayside Resort Rentals 37458 LION DR #7 Selbyville, DE 19975	Alternate Contact: Krizzia Mitra
Site of Activity: Ocean View Resort Rentals 21 VILLAGE GREEN DR #101 Ocean View, DE 19970	Alternate Title: Office Manager
Site of Activity: Garfield Parkway 759 GARFIELD PKWY Bethany Beach, DE 19930	Alternate Phone: 302-425-9426
Site of Activity: Sunrise Court 39684 SUNRISE CT Bethany Beach, DE 19930	Hiring Manager Email: support@tgwbroom.com
Site of Activity: Molly Field 32433 Molly Field Rd Millsboro, DE 19966	Participant Supervisor Email: daisy@tgwbroom.com

FEIN: 45-5023157

**Workers
Comp**

Policy #: XWW 25 59 66 61 63
Carrier: Liberty Mutual

Greenheart Exchange

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Tel: 312.944.2544 | Fax: 312-577-0692 | Website: www.greenheart.org | Email: employer@greenheart.org

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Available Jobs: Descriptions and Wages

Will you accept participants with all start and end dates? Yes: ☐ No: ☒

Earliest Start Date:	Latest Start Date:	Earliest End Date:	Latest End Date:	#Students:
5/8/2025	6/16/2025	8/17/2025	9/30/2025	8

Hours: Average hours/week: 32

Average number of 5 days/week:

Pay Range: High: \$15.00/per hour

Low: \$15.00/per hour

Overtime: Overtime available: Sometimes

Overtime hourly rate: time and a half

Meals: Are Meals Provided?: No

Explain: All participants are encouraged to bring their own lunch to work.

The employer provides water. They also provide lunches on occasion.

English: Level requirement: Great

In what month(s) can participants expect to receive the most hours? June, July, August

In what month(s) can participants expect to receive the least hours? May, September

Please Explain: The employer (My Helping Hands- That Guy With a Broom) will provide an average of 32 hours through the duration of the program. The area's tourism starts to slow in September.

The employer offers proficient training needed to succeed. As long as participants are performing well at work they will be scheduled 32 hours. The hours scheduled are based on the employers needs, not participant demands.

Second jobs should not interfere with primary job's schedule. Participants are available for second jobs after 5 pm or later. If participants are needing to leave earlier that will take away from their 32 hours.

Please see additional information in the "Additional Comments" section of this Agreement.

How often do you pay employees?

Twice a month

Is job training required?

☒ Yes☐ No

If yes, how long is it?

Several weeks depending on ability

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Are participants paid for training?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Are you willing to hire couples?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Are you willing to hire groups of friends?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
If yes, how many are allowed in the group?	Up to 8 maximum			
Can participants work a second job?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Do participants complete an additional application form upon arrival?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No

This position will provide you the opportunity to interact with American co-workers, customers, or members of your local community. Remember, it's up to you to make the most of your program!

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Job Type: Cleaning Staff

Job Description: Language Level required for this position: Great

That Guy With a Broom (TGWB) will provide participants with an average of 32 hours or more per week of employment during regular business hours.

Seasonal Resort Team Members will have the following duties:

1. Participate in on the job training to learn their responsibilities.

2. Cleaning of vacant resort premises. Participants will be cleaning kitchens, bathrooms, making beds, vacuuming, mopping and other cleaning duties as necessary.

Participants can expect to clean units ranging from 2 bedroom, 2 bathroom - to - 4 bedroom, 3 bathroom resort vacation homes with full kitchens. They will work in teams to complete the work.

3. Reviewing of the employee handbook with regards to company safety, rules and regulation policies.

To maintain frequent daily communication with all employees, the owners of TGWB use team group text messaging. This business practice ensures that all participants can confidently rely on a rapid response to their needs or concerns from the employer or other teams. All participants are required to have their cell phone on them at all times while working.

Participants will rotate through the various sites of activity.

Find image of example rooms at:
<https://www.tgwbroom.com/>

* Participants will be required to use cleaning chemicals.

Internal Job Type: Seasonal Resort Team Member

No Students being hired: 8

Age requirement: None

Wage: 15.00/per hour

Details:

Dress Code: Uniform

The employer will provide every team member with 2 company cotton tee-shirts or tank tops at no cost.

Participants need to provide their own pants and shoes. Participants are required to wear either beige (tan), black or jean shorts or pants or "skorts" (no skirts). Comfortable tennis shoes are recommended.

Requirements:

Non-smoker:

☐
☐
☐

Lifeguard Certified:

☐
☐

Ski:

CPR Certified:

Swimmer:

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Job Benefits (bonuses, incentives):

Housing is arranged.
Bikes are available for use.
The employer coordinates cultural activities including a trip to Washington, D.C., local, outdoor activities and more.

Is there a Social Security Admin office near you: Yes

Are you willing to take student to the SSA office?: Yes

SSA office details:

The employer will provide free transportation to and from the closest Social Security Administration office located at:

Social Security Administration
12001 Old Vine Blvd #101,
Lewes, DE 19958
Tel: 800-772-1213

Office Hours:
Hours: Monday - Friday: 9:00 AM - 4:00 PM
Saturday and Sunday: Closed

Participants are encouraged to contact K with scheduling questions, at email: support@tgwbroom.com

Participant Requirements

What are the 3 most important qualities you look for in an employee:

Trustworthy
Hardworking
Energetic

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Please list any special instructions or hiring restrictions by your company (if any):

The application is a paper application upon arrival.

Friends and couples are welcome to apply, however, they should not expect to be assigned the same shift or be granted the same days off.

Participants must be neat, clean and presentable for a work environment. Hair must be clean and styled. Personal cleanliness is very important. Must maintain good hygiene, preventing unpleasant breath and body odor. Clothing should be clean, pressed and properly fitted. Tattoos must be covered and no excessive piercings or hair color. Participants are ambassadors of their home country and should make every effort to represent their country well. Flexibility with schedule required. Friends may not be able to work the same shifts or have the same days off. Second jobs are permitted only if participants maintain their schedule requirements. Employer reserves the right to change a participant's position if they are not performing to standards.

All participants are required to complete local bicycle safety classes.

To maintain frequent daily communication with all employees, the owner of My Helping Hands use team group text messaging. This business practice ensures that all participants can confidently rely on a rapid response to their needs or concerns from the employer or other teams. All participants are required to have their cell phone on them at all times while working.

Please see additional information in the "Additional Comments" section of this Agreement.

Are you interested in being a Greenheart Employer?

☒

Yes

☐

No

This business has elected to be a member of CCI's Greenheart Club. We encourage all participants placed here to join the Greenheart Club, as well. This can be done via the CCI online application system. You may be expected to participate in an environmental initiative or event, while employed by this business. Don't worry, it will be fun!

[Login](#)

Housing Options

You DO provide housing

Sex:

Is the participant required to sign a separate housing contract?

☒

Yes

☐

No

Is housing provided for the students? Yes

What type of housing is available?

☐

Dormitory

☐

Shared Apartments

☒

Other

Brief description of housing:

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Furnished homes have been arranged for participant at addresses:
31566 TOPHER DR, Ocean View, DE 19970
307 FAIRWAY LN, Dagsboro, DE 19939

- Both options are 3 bedroom, 2 bathroom units, with 6 beds
- Shared kitchens and common areas
- WiFi as well as a washer and dryer are included in both houses.
- All bedrooms are separated by gender, but housing is co-ed
- There will be 2 participants per bedroom and up to 4 per bathroom
- Locations are approximately 5 miles from work sites

Once accepted, the participant must sign the housing agreement to secure their spot. The landlord will email participants directly as it can be done online.

There will be regular inspections once a month; participants will be provided with at least 24 hour's notice.

The participants will pay rent directly to the landlord.

Rent is due weekly and participants should expect to pay at least the first week upon arrival.

See notes on rent under Deposit.

Details will be provided at orientation.

Address: See description above

City, State, Zip: various, DE 19945

Please check amenities/services provided with the housing, if applicable include additional costs:

<input checked="" type="checkbox"/> Linens	<input type="checkbox"/> Telephone	<input checked="" type="checkbox"/> Furniture	<input checked="" type="checkbox"/> Cooking	<input checked="" type="checkbox"/> Kitchenware	<input checked="" type="checkbox"/> Microwave	<input checked="" type="checkbox"/> AC / Heat
<input checked="" type="checkbox"/> Bed	<input type="checkbox"/> Air Mattress	<input type="checkbox"/> Computer	<input checked="" type="checkbox"/> Internet	<input checked="" type="checkbox"/> WiFi	<input type="checkbox"/> Private Bathroom	

Rent of this housing (per participant)? \$150 or 175 per week

Are housing costs automatically deducted from participants' paychecks? ☐ Yes ☒ No

Are utilities included? ☒ Yes ☐ No **Approx. cost of utilities (per participant)?** Not Applicable

Is a housing deposit required upon arrival? Yes (upon arrival)

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A \$150 or \$175 deposit is required upon arrival at the house.

Rent and deposit are based on room selection for both houses:

-\$175 for bedroom for only 2 with its own bathroom
-\$150 for bedroom for 2 each and shared bathroom; bathroom shared up to 4

This deposit will be refunded in full at the end of the participant's stay if participant has paid rent on time and has not damaged items. An inspection is to be scheduled before departure.

The deposit refund can be given to the participant at end of their stay in the house by either cash or check.

Details will be provided at orientation. Participants are always encouraged to bring questions to their manager.

Deposit may be forfeited if participants leave without the notice listed in the Housing Contract. Participants are required to vacate the housing within 72 hours of employment termination or ending employment early (quitting).

How will the deposit be refunded to the participant (final paycheck, etc.)? By cash or check

Transportation To and From Work

How far is this housing from the job site? 2+ miles Approximately 5 miles to job site

How will the student get to and from work? Ride in company car or bike

What is the approximate ONE WAY travel time to work? 10 minute drive or 30 minute bicycle ride

What is the approximate ONE WAY travel cost to work? \$0.00

Participant Travel to Business

Participant should contact you: Upon boarding: ☒ Upon arrival: ☒

Employer's Emergency phone number: 302-727-2517
Company cell phone

☒ **PLANE**

(Participants should book tickets directly through an airline or travel agent.)

Arrival to (city, airport): Salisbury, MD (SBY)

Preferred Arrival Time: No Preference

Will participant be picked up from the airport? Yes ☐ No ☒

If so, by who? Staff Member

How far from the airport is your place of business? 35 miles

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Special instructions/comments regarding participant's arrival:

For the closest airport to the employer, participants should fly to Salisbury, Maryland (SBY). As listed, a staff member will pick up ONLY if arriving to the Salisbury-Ocean City: Wicomico Regional Airport, in Salisbury, MD (SBY).

Upon boarding flight and arrival in the US, participants should text or call the employer at 302-727-2517 or (302) 425-9426 to communicate travel status. The employer will pick them up at either of this location only.

Participants need to communicate and confirm their travel plans at least 2 weeks in advance of travel to support@tgwbroom.com; this is important to confirm pick up at this specified location.

Upon arrival at the Wicomico Regional Airport, in Salisbury, MD (SBY), participants should meet the employer outside baggage claim; they should communicate directly with staff picking up at (302) 858-2550 on WhatsApp.

Participants will NOT be picked up at any of the optional airports, however, here are instructions to help with travel:

For the easiest and fastest route from airport to the employer or housing, there is a shuttle company that will pick them up from the airport they fly into and drive them directly to the desired location. From 8 pm - 7 am participants should go to their assigned housing. Otherwise go to 307 Fairway Lane, Dagsboro 19939. The cost of this shuttle will range from approximately \$90-\$120 depending on which airport they fly into. This will save confusion, time and troubles in transport so this is the recommended path.

See additional information in the Bus Section.

E-POINT shuttle service: <https://ocstudentcenter.com/pick-up-from-airport-and-city/>

Shared ride with Pick Up/Drop Off directly at one of the above Airports is available to Ocean City, MD area through E-Point Student Travel Center.

The cost of shared, one-way transportation is approximately:

John F. Kennedy International Airport (JFK): \$110; 4 hour drive from company

Newark Liberty International Airport (EWR): \$110; 4 hour drive from company

LaGuardia Airport (LGA): \$120; 4 hour drive from company

Baltimore Washington International (BWI): \$90; 2.5 hour drive from company

Philadelphia International Airport (PHL): \$100; 2.25 hour drive from company

Washington, DC: Washington Dulles International Airport (IAD): \$90; 2.5 hour drive from company

Washington, DC: Ronald Reagan Washington National Airport (DCA): \$90; 2.5 hour drive from company

Participants should schedule transportation from the airport to their housing.

Uber and or Lyft rideshares are available in the area. Participants must have the Uber or Lyft app downloaded on their phone in order to use the service, nonetheless, this service is strongly recommended in this area due to the frequency of cars.

Sample fares for 3 persons and luggage range from \$20-40; range depending on local demand/availability of cars.

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☒ **BUS**

(Participants should obtain tickets directly through an airline or travel agent.)

Arrival to (city, station): Salisbury, MD or Ocean City, MD

Preferred Arrival Time: No Preference

Will participant be picked up from the station? Yes ☒ No ☐

If so, by who? Staff member

How far from the station is your place of business? 35 miles

Special instructions/comments regarding participant's arrival:

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If participants choose to fly somewhere besides Salisbury, MD they can take a bus from the airport to Salisbury, MD or Ocean City MD. They should arrive at any one of the following bus stations:

Greyhound bus station in Salisbury, MD:
31901 Tri-County Way #133, Saulsbury, MD 21804
1 hour drive from the employer

Greyhound bus station in Ocean City, MD:
12848 Ocean Gateway, Ocean City, MD 21842
0.75 hour drive from the employer

The cost of this travel will be approximately \$50-\$100. Note: Greyhound has several options to purchase tickets in advance online or onsite. Whether participants are inside or outside of the U.S., they can purchase tickets through any of these methods when paying with U.S. dollars or any major international credit card. Details and information can be found online at:
<https://www.greyhound.com/en/help-and-info/ticket-info/payment-ticket-options>.

Upon boarding bus and arrival in the US, participants should text or call the employer at 302-727-2517 or (302) 425-9426 to communicate travel status. The employer will pick them up at either of these locations only.

Participants need to communicate and confirm their travel plans at least 2 weeks in advance of travel to support@tgwbroom.com; this is important to confirm pick up at this specified location.

Upon arrival at the bus station, participants should meet the employer outside baggage claim; they should communicate directly with staff picking up at (302) 858-2550 on WhatsApp.

Alternatively, for the easiest and fastest route from airport to the employer or housing, there is a shuttle company that will pick them up from the airport they fly into and drive them directly to the desired location. From 8 pm - 7 am participants should go to their assigned housing. Otherwise go to 307 Fairway Lane, Dagsboro 19939. The cost of this shuttle will range from approximately \$90-\$120 depending on which airport they fly into. This will save confusion, time and troubles in transport so this is the recommended path.

E-POINT shuttle service: <https://ocstudentcenter.com/pick-up-from-airport-and-city/>

Shared ride with Pick Up/Drop Off directly at one of the above Airports is available to Ocean City, MD area through E-Point Student Travel Center.

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Baltimore Washington International (BWI): \$90; 2.5 hour drive from company

Philadelphia International Airport (PHL): \$100; 2.25 hour drive from company

Washington, DC: Washington Dulles International Airport (IAD): \$90; 2.5 hour drive from company
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Community Profile

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This information will help students to know what to expect upon their arrival and help them prepare for their Work and Travel experience.

How would you describe your area?

Tourist Area

Summer beach resort area

Please provide a brief description of your community:

The area is a group of beautiful beach resort towns located between two bays of water and the Atlantic Ocean.

Located between Ocean City, Maryland, and Rehoboth Beach, Delaware, the area offers many places to eat, shop, surf, boat, bike, skateboard, participate in sports events, work-out at the gym, watch movies, go to carnivals and amusement parks, and experience local culture.

The area is also centrally located to explore New York City, Washington, DC, Baltimore, MD and Philadelphia, PA.

Is there anything special that students should bring?

Participants should bring a variety of clothing including beige and black pants or shorts or skorts (not skirts) for work.

Comfortable tennis shoes are required while working.

Other summer beach resort attire for days and nights when not working.

There is a large variety of stores within walking distance and several large shopping malls can be accessed by local transportation.

The use of cars is not required to access shopping needs.

What are the seasonal temperatures?

Spring: 40-75 degrees F

Summer: 75-100 degrees F

Fall: 45-60 degrees F

Winter: 30-40 degrees F

What is near work?

Transportation Depot:	✓	On foot		In town / by public transport		Requires a car	N/A
Food/Super Market:	✓	On foot		In town / by public transport		Requires a car	N/A
Shopping Mall:	✓	On foot		In town / by public transport		Requires a car	N/A
Post Office:	✓	On foot		In town / by public transport		Requires a car	N/A
Bank:	✓	On foot		In town / by public transport		Requires a car	N/A
Public Library:	✓	On foot		In town / by public transport		Requires a car	N/A
Movie Theater:		On foot	✓	In town / by public transport		Requires a car	N/A
Restaurants:	✓	On foot		In town / by public transport		Requires a car	N/A
Fitness Center/Gym:	✓	On foot		In town / by public transport		Requires a car	N/A
Sports/Recreation Facility:	✓	On foot		In town / by public transport		Requires a car	N/A
Nightlife:	✓	On foot		In town / by public transport		Requires a car	N/A
Laundromat:	✓	On foot		In town / by public transport		Requires a car	N/A

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Internet Access: ☒ On foot ☐ In town / by public transport ☐ Requires a car ☐ N/A

Indicate other nearby activities:

Some various local activities include:

Events at the Freeman Stage - www.freemanstage.org

Farm adventures, outdoor recreation, performing arts, golfing- www.visitsoutherndelaware.com

Museums- <https://www.historiclewes.org/>

Funland amusement park - www.funlandrehoboth.com/

Water tours- <http://www.capewatertaxi.com/>

Public transportation is available by way of bus, trolley and taxi services. The DART bus fares and schedules vary, check out website for current details:

<https://www.dartfirststate.com/>

The employer provides cultural activities which may include a trip to Washington DC, kayaking, Sunday beach days, boat rides, dining, and Niagara Falls.

List of interesting area websites:

The employer has a company Facebook page with photos and information about working for the employer.

<https://www.facebook.com/groups/778351968995288/>

Bethany Beach, DE:

www.visitdelaware.com/beaches/bethany-beach/

www.townofbethanybeach.com/index.aspx?NID=261

Fenwick Island, DE:

www.visitdelaware.com/beaches/fenwick-island/

Dewey Beach, DE Music Events:

www.deweybeachlife.com/

Assateague Island National Seashore:

www.yelp.com/biz/assateague-island-national-seashore-berlin

Cape Henlopen State Park:

www.visitdelaware.com/beaches/cape-henlopen-state-park/

Local Tax Free Shopping:

<https://www.tanger.com/rehoboth>

Ocean City, MD:

<http://www.oceancity.org>

<http://ococean.com>

<https://oceancitymd.gov/oc/>

<https://ocstudentcenter.com/>

Berlin, MD:

www.berlinmainstreet.com/

Is there wireless internet available?

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Housing options include WiFi.

"Additionally, WiFi is available at local cafes and restaurants. It is customary to purchase a menu item to use this service for free.

Public libraries may have desktop computers for personal use. The main public library is located at:

South Coastal Library

43 Kent Ave, Bethany Beach, DE 19930

Library: <http://southcoastal.lib.de.us/>

Additional Comments:

SCHEDULED TEAM HOURS:

The company provides participants with an average of 32 hours or more per week of employment during regular business hours through the summer season.

Participants will be scheduled to work in a team of 2 to 3 that consists of two (1-2) J-1 participants and one (1) Domestic/Full Time employee.

Each day the Full Time employee will drive the group to and from their assigned work location in a company vehicle.

Each participant has a set weekly schedule that they are able to view online 24 hours/day from computer or their own cell phones. All employees must work on Mondays, Fridays and Saturdays of each week with their additional two (2) days of work coordinated by their team at the beginning of the season. Participants are not required to be scheduled to work Sundays in observance of popular religious practices.

As noted, the hours scheduled are based on the employers needs, not participant demands.

When unforeseeable circumstances increase or decrease the hours, employer provides a minimum of 24-hour notice of schedule changes. However, no work is ever scheduled between 7:00 pm and 7:00 am.

SECOND JOBS:

This area offers many opportunities for second jobs, however, participants should consider transportation time to/from any second job as bicycling at night or long distances may prove challenging in the heat or rain. As noted, second jobs should not interfere with primary job's schedule. Participants are available for second jobs after 5 pm or later. If participants are needing to leave earlier that will take away from their 32 hours.

LOCATION:

All participants must arrive to work no later than 8:30 am at the company's home-base which is located at 4 Dover St, Frankford, DE 19945.

Free bicycles are available through the city of Ocean View. If participants get a bike from the city, they are required to attend a bike safety class. The employer will sign interested participants up for this. All participants are encouraged to complete the bike safety class, regardless of where they get their bike.

As with any bicycle, please do check that the brakes are in good working order, purchase a helmet, light and lock. Participants are also expected to review the Bike Safety information listed in their GEO account under Participant Resources.

In addition, all participants are required to send a team group text to the company when they arrive at or depart from any location other than the Company's home-base during scheduled work hours.

Centrally located, the employer is across the street from or within easy walking distance of the following businesses on Garfield Parkway (Rt. 26):

Giant Food Store, PNC Bank, Verizon cell service store, Food Lion grocery store, Wells Fargo bank, AT&T cell service store, Rite Aid pharmacy, M&T Bank, Hair Cuttery salon, Starbucks coffee shop, Artisan's Bank, Redbox DVD movies, Hooked Up restaurant, U.S. Postal Service, Dickens Parlour theater, Hunan Chinese restaurant.

LOCAL TRANSPORTATION:

The employer has prepared all necessary transportation information for participants:

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Local bicycle provider Mariner's Bethel United Methodist Church and Bob Parsons has agreed to provide free bicycles and safety training to participants.

Licensed and insured Regular, Full Time employees of the employer may be available to assist with transportation on occasion. No participant is required to operate a motor vehicle at any time.

The employer also provides instructions on how to identify, contact and use the following local means of transportation:

Bethany Beach Trolley:

(between North: on Atlantic between Garfield & Wellington; South: between Turtle Walk/Turtle Drive & Atlantic/ Ocean View)

<http://www.townofbethanybeach.com/index.aspx?nid=268>

Jolly Trolley:

(between Rehoboth Beach and Dewey Beach)

<http://www.jollytrolley.com/>

Best Bus:

(between Rehoboth Beach/Dewey Beach & DuPont Circle/Washington, DC)

(between Rehoboth Beach/Dewey Beach & Wilmington, DE)

(between Rehoboth Beach/Dewey Beach & Penn Station (33rd Street & Seventh Avenue/ NYC)

<http://www.bestbus.com/>

Resort Transit:

(between Ruddertowne / Rehoboth Boardwalk / Pot-Nets / Tangier Outlets / Big Oak Campground / Lewes / Indian River Campground / Georgetown / Bethany Beach / Fenwick / Ocean City, MD)

<https://www.dartfirststate.com/RiderInfo/Routes/>

Beach Connection Route 305:

(between Rehoboth Beach & Wilmington, DE)

(bus stops are located at: Wilmington Train Station / Christiana Mall / Smyrna Rest Stop / Scarborough Road Park & Ride lot in Dover / Super Walmart in Milford / and the Rehoboth Park & Ride lot)

<https://www.dartfirststate.com/RiderInfo/Routes/>

Ocean City Park & Ride:

Boardwalk Tram: (between Atlantic Avenue/Boardwalk/South 1st Street Tram Station & 27th Street Tram Station)

Coastal Highway Beach Bus: (between South Division Street Transit Station & 144th Street Transit Station)

West Ocean City Park & Ride Beach Bus: (between South Division Street Transit Station & West OC Tangier Outlets / West Ocean City Park & Ride)

<https://oceancitymd.gov/oc/departments/public-works/ocean-city-park-and-ride/>

Local Bike & Bus Regulation

All buses are equipped with bike racks that can carry 2 bikes. Bikers ride for FREE! Passengers are responsible for loading, securing and unloading their bikes at their own risk.

Participants whose employment is terminated (involuntarily or voluntarily) have 2 weeks from the last day of work to find a new job and to submit a valid and complete Self-Arranged Job Offer (SAJO) to Greenheart Exchange for consideration. If the participant fails to submit a SAJO within the two-week deadline, Greenheart Exchange will shorten the participant's program.

If Greenheart Exchange rejects the SAJO, the participant has one (1) business day to resubmit a new or a revised SAJO, based on the directions received from Greenheart Exchange. Information about prohibited jobs for SWT program participants can be found at <https://greenheartexchange.org/host/host-hire-seasonal-staff/#/tab/regulations>.

Greenheart Exchange

Greenheart Exchange, 746 North LaSalle, Chicago, IL 60654 USA
Tel: 312.944.2544 | Fax: 312-577-0692 | Website: www.greenheart.org | Email: employer@greenheart.org

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If the participant no longer has housing, the participant must look for permanent housing immediately, and within two weeks must secure permanent housing that complies with Greenheart Exchange's Housing Guidelines. The new housing address must be submitted to Greenheart Exchange within 24 hours of any change of address.

For additional cultural opportunities, Greenheart Exchange suggests that participants join the Greenheart Club at <https://greenheartclub.org>. Through the Greenheart Club participants can connect with each other, ask questions, find volunteer opportunities, take courses, and access resources. Participants can also access the Greenheart Club through the link in the lower righthand corner of their Greenheart Exchange Online (GEO) landing page at <https://geo.greenheart.org/> Participants should also check out the Visit The USA website at <https://www.visittheusa.com>.

Please feel free to attach any other additional information.